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3	444	15-12-2011	TNEB – Self consumption – Journal
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**TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LIMITED  
ACCOUNTS BRANCH**

From

To

G. Rajagopal, M.Com., FICWA., ACS.,  
Director/Finance,  
144, Anna salai,  
Chennai - 600 002.

The Chief Engineer  
[Distribution],  
Thirunelveli Region,  
Thirunelveli.

Lr.No.Dir./Fin./FC/R/DFC/R/AO/R/F.Pro rata wages/D. 14/10, dt.02.04.2011.

Sir,

Sub: Electricity – Payment of pro-rata wages to Assessors/  
Inspector of Assessment for over and above the Yardstick -  
Clarificatory orders issued.

Ref: 1. B.P. (CH) No.222 dated 21.11.2009.  
2. B.P. (CH) No.223 dated 21.11.2009.  
3. Lr.No.499-1/AO/R/RCS/A2/F.Hono/2010, dt.13.09.2010  
from SE/Thanjavur.  
4. Lr.No.CE/D/TIN/Adm/C2/D.288/272/10-1, dt.20.10.2010  
from CE/D/Tirunelveli.

-o0o-

In the letter under reference 4<sup>th</sup> cited, the Chief Engineer/Distribution/  
Tirunelveli has sought for, for clarification whether the pro-rata wages  
payable to the Assessment staff maybe regulated according to the revised  
work load as per B.P. 1<sup>st</sup> cited.

2. Similarly, it has been requested by Superintending Engineer/Tanjore  
for orders, for payment of pro-rata wages in the new scale of pay  
retrospectively for the excess over norms of work done by the Assessment  
staff in the old work norms.

3. With reference to the above, it is clarified that the pro-rata wages may  
be admitted to the Assessment staff, (in the new scale of pay for the old work  
norms for the period prior to 01.12.2009 and) In the new scale of pay for the  
new work norms for the period after 01.12.2009.

  
DIRECTOR/FINANCE  
TANGEDCO

Copy to all Superintending Engineers/Distribution  
Copy to all Chief Engineers/Distribution Region

TANGEDCO  
Finance Branch

From

S.Arulsamy, M.Com, AICWA, ACS, EGL,  
Chief Financial Controller  
7<sup>th</sup> Floor, NPKRR Maaligai  
144, Anna Slai, Chennai-2.

To

1. The Chief Engineer/Distribution  
Chennai North Region
2. The Chief Engineer/Distribution  
Chennai South Region

Letter No.CFC/FC/REV /D No. 26 / 11 dt. 8/8/11

Sir,

Sub: LT Billing- discussion held by the CMD/TANGEDCO with Revenue Supervisors of Chennai Regions on 23.6.11 and 27.6.11- Certain issues to be attended-Reg.

Ref:-1. U.o No. 204/CE/IT/SE/CPB/EELT/AEELT2/F-A/C.Corr/11 dt.29.6.11

---:oOo:---

During the discussion held with the Revenue Supervisors of Chennai Region on 23.6.11 & 27.6.11, the Revenue Supervisors (RS) submitted some of their grievances to the CMD.

2. One of their grievances is with reference to the deletion of wrong readings to be made after the due date. The RS team had submitted that they are suffering a lot to get a wrong entry to be get corrected after the due date.

3. The RS Team have requested the CMD to issue instructions to the Regional data centers to make necessary deletion as per the recommendations of the Section officers concerned only, ( not requiring EEs/CEs countersign) so as to save time and energy of the RS/IA /AEs and to improve the Consumer's satisfaction.

4. Therefore, you are requested to instruct the Regional data centre AEEs/AEs to take necessary action to delete the wrong entry in the LT Billing software based on the letter/recommendations of the Section officer only.

5. The action taken in this regard may be sent on or before 16-8-11.

sd-9-8-11

Chief Financial Controller/TG

DESPATCHED

By Copy to all the Superintending Engineer/EDG/TANGEDCO

By ~~Ord. Post~~ all the Chief Engineers/ Distribution Regions./TANGEDCO, The CIAO

// forwarded by order//

By Courier Post

By Speed Post

By ~~Ord. Post~~

By Spl. Messenger

TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LIMITED  
ACCOUNTS BRANCH

From

S. Arulsamy, M.Com., AICWA., ACS., B.Ed., BGL.,  
Chief Financial Controller/TANGEDCO.,  
144, Anna salai,  
Chennai - 600 002.

To

All Superintending Engineers

Lr.No.CFC/FC/DFC/AO/Rev./D.No. 444 /2011, dated 15.12.2011.


Sir,

Sub: Electricity – services utilized by TNEB – outstanding amount – Journal  
entries to be made – instructions – Issued.  
-v-

The Electricity connection to the premises occupied by TNEB offices and which is in the name of TNEB (TANGEDCO, TANTRANSO, TNEB Limited) consume energy every month. Such consumption of energy by TNEB for our own use have to be accounted on bi-monthly basis (LT services).

Hence, the Superintending Engineers are requested to ensure that the energy consumption by TNEB's own use are metered and accounted properly. For the purpose of accounting, the consumption may be journalized at the Revenue Branch/Circle Office.

Arrangement may be made so that the C.C. arrears pending on account of own use may be cleared then and there.

  
For CHIEF FINANCIAL CONTROLLER/TANGEDCO

Copy to the Superintending Engineer/Project BEST to make necessary programme in the software in this regard and to inform the Superintending Engineers through the LT Billing Software (AAO user)

TANGEDCO  
FINANCE BRANCH

From  
S. Arulsamy, M.Com, AICWA, ACS  
Financial Controller/IG  
144, Anna Salai,  
Chennai-2.

To  
All the Chief Engineers/Dist.  
Region , TANGEDCO.

Lr.No. CFC/FC/R / AO/R/ D.476/11. dt. 23.12.11

Sir,

Sub: Electricity - LT Collection through Online payment - increase the  
Collection - giving of wide publicity- Reg.

Ref: Lr No. Dir/F/FC/R/D/ /2010 dt. 14/12/10.

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In the above reference it has been requested to give wide publicity about this online payment facility. Further it was requested that the Superintending Engineers/Executive Engineers may be instructed to arrange for display of the following matter in all the Offices/Collection Counters . For display , Digital Banners may be used in all the Collection counters ,section offices, Division Offices and Central offices.

TANGEDCO

Dear Customers,

We have provided additional facility for the payment of Current Consumption Bills through Internet for the LT consumers .

Kindly avail this facility .

Visit our web site: [www.tneb.in](http://www.tneb.in)

2. While reviewing the number of consumers paying the LT CC Charges through online mode during the month November 2011, region wise , the LT Billing software shows the following details:-

Contd...2/

Sl No	Region Name	No of Consumers availed the online collection mode during 11/2011	Total No of Consumers Assessed in the region during 11/11	Percentage of consumers availed the Online Facility
1	Chennai/N	23756	568675	4.2%
2	Chennai/S	84776	1034923	8.2%
3	Coimbatore	31441	987541	3.2%
4	Erode	12907	1263442	1.0%
5	Madurai	47171	1310097	3.6%
6	Trichy	73842	1602297	4.6%
7	T.N Veli	61097	1348007	4.5%
8	Vellore	33596	1180636	2.8%
9	Villupuram	19954	958756	2.1%
	Total	388540	10254374	3.8%

3. As the above online mode is beneficial to the Consumers, Assessors and the TANGEDCO, every sincere efforts must be taken to increase the number of consumers availing the above facility of online payment and minimum 25% of LT Consumers in your region must avail this facility so as to make this a successful one.

4. Therefore you are once again requested to make necessary arrangements to give wide publicity about this online payment facility.

5. The action taken in this regard may be sent on or before 10-1-2012.

CHIEF FINANCIAL CONTROLLER/TG

Copy to:

The Chief Engineer/IT, TANGEDCO, Chennai-2.  
All the Superintending Engineers/ TANGEDCO,

**TANGEDCO  
(ACCOUNTS BRANCH)**

From  
M. Mahonaran, M.Com., AICWA.,  
Chief Financial Controller/Revenue,  
144 Anna Salai,  
Chennai-600 002.

To  
All the Superintending Engineers,  
EDC Distn Circle,  
TANGEDCO.

Lr.No.CFC/REV/DFC/REV/AAO/REV/F.E.TAX/D.137/12, dt14.03.2012.

Sir,

Sub: Short levy of Electricity Tax on components of Power Factor  
Incentive and night time rebate - Recovery period - Reg.

Ref: 1. Lr.No.CFC/R/FC/R/D.No.131/10, dt.05.07.2010.  
2. Lr.No.CFC/FC/R/AS.2/D.No./12, dt.25.01.2012.  
3. Tamil Nadu Spinning Mills Association, Dindigul letter dated  
28.01.2012.

\*\*\*\*\*

In the above reference (3) cited, M/s.Tamil Nadu Spinning Mills  
Association, Dindigul have stated the following:

"1. The Accountant General (Audit ) has erred in his view that the Power Factor Incentive given and the Night Hour Rebate allowed should have been subjected to Electricity Tax. The Energy Department of Government of Tamil Nadu has also made the same error. Apparently the Energy Department has endorsed the view of the Accountant General in the interest of revenue to the Government. As an interested part, its views should not have been taken by you and you should not taken an independent legal opinion from a reputed lawyer before taking any action on the matter. We request you to do so even at this stage and till you get a corroboration of the Accountant General's view we request you to defer the demand on the alleged short levy.

2. The Section 2(7) of the Tamil Nadu Tax on Consumption or Sale of Electricity Act, 2003 (the Act 12 of 2003) does not mention the words " Consumption charges" or "incentive". It used the word "rebate" but that is specifically in the context of rebate for payment of the charges on or before due date. Thus, if any rebate is allowed for payment on time is allowed, then that rebate alone should also be subject to Electricity Tax. There is no reference to the Night Hours Consumption Rebate at all in the Act. Therefore being this night time rebate also into taxable amount is not sanctioned by the Act, 12 of 2003.

3. If the Energy Department's view that any rebate from tariff is to be added back to "Consumption charges" is accepted, then any premiums charged over the tariff should also be deducted from "consumption charges". Accordingly, the premium charged for consumption in peak hours should be deducted from the levy of the Tax.

4. The Act, 12 of 2003 also does not provide for any incentive given from being brought under tax net. The word incentive is not found in the Section 2(7) at all. What the Act talks about is "concession" and that is very different from incentive. The Power Factor Incentive is given for the advantage TANGEDCO gets when our members maintain a high power factor. Our members do not get any advantage due to the high power factor; as a matter of fact our members have to incur additional costs for raising the power factor by way of installation of suitable capacitors.

5. The Power Factor Incentive is a part of the tariff. Please refer to Paras 9.22.2.2 and 9.11.2.3 of latest tariff order of TNERC (TNERC Tariff Order 3 of 2010 dated 31.07.2010). The incentive is a part of the tariff and hence it should be treated as tariff concession as defined by the Explanation 1 to the Section 2(7) of the Act. It is not a "concession" which is required to be added back for levy of the Tax.

6. The Act specifically mentions the rebate and the concession to be subjected to Tax. Therefore, the Energy Department cannot go beyond the Act to bring into the tax net all the rebates and the incentives.

7. Section 9(3) of the TN Tax on consumption or Sale of Electricity Act, 2003 stipulates that no sum due from any consumer shall be recoverable after a period of four years.

8. Our members have made heavy investments in raising the power factor on your assurance of giving the power factor incentive and accordingly, they have started receiving the incentive upto 31.07.2010. Now by no stretch of imagination such incentive could be subjected to tax under Act, 12 of 2003.

9. Our members had rearranged our production schedule in the last several years to avail the Night hour Consumption Rebate. Our members had incurred additional expenditures including paying night shift allowance to workmen for running their factory in the night time. Now after so many years you cannot seek to tax on this rebate when it is not specifically warranted in the Act."

In this connection, a Circular memo. vide ref.(1) cited have been sent to all the Superintending Engineers/EDC Circles/TANGEDCO with a copy



marked to all the Chief Engineers/TANGEDCO, the Chief Engineer/Commercial, the Chief Engineer/IT, EELT, Resident Audit Office/AG Audit and CIAO.

The Legal Cell clarifies that the Section 5 of the Tamil Nadu Tax on Consumption or Sale of Electricity Act provides that every Person other than a licensee or the State Govt. who has installed a generating plant for generation of electricity for his own consumption shall register his name with such officer appointed by the Govt. in that behalf. Section 8 of the said Act require every licensee and every person other than a licensee shall maintain books of accounts and shall submit return showing the units of electricity supplied and the amount of electricity tax payable thereof to the Director appointed under the said Act. The said Director is empowered under Section 9 of the said Act, to assess the Electricity Tax payable by such licensee/other person, in the case of non-filing of return or the return filed is found to be incorrect or incomplete. The bar of four (4) years specified in sub-section (3) of the Section 9 is applicable to the cases of licensees and/or other persons referred to above. The said limitation of four years is not applicable to cases of consumers of TANGEDCO as (wrongly) stated by TSMA.

Therefore, all the Superintending Engineers of EDC Circles are informed that the limitation of four years is not applicable to cases of consumers of TANGEDCO.

  
Chief Financial Controller/Revenue  
TANGEDCO.

Copy to

All the Chief Engineers/Distribution Region –  
The Chief Internal Audit Officer/BOAB/Chennai.  
The Chief Engineer/IT/Chennai.  
The Chief Engineer/Commercial  
The Superintending Engineer/Chairman's Office  
The Deputy Chief Internal Audit Officers/Distribution Regions  
The Deputy General Manager/STC/Chennai.  
All the Standing Counsels of TANEDCO.  
The Chief Financial Controller/General/TANGEDCO.

**:: TANGEDCO ::**  
**Accounts Branch**

From  
Er. T. Jeyaseelan, B.E.,  
Director/Distribution,  
10<sup>th</sup> Floor, NPKRR Maaligai,  
144. Anna Salai, Chennai – 2.

To  
All the Chief Engineers,  
Distribution/TANGEDCO

Lr.No.CFC/Rev./DFC/R/AO/R/D.No.140/2012, dated 15.03.2012.

Sir,

Sub: Electricity - LT Collection through Online payment – increase the collection - giving of wide publicity - Reg.

Ref: 1. Lr No. Dir/F/FC/R/D/ /2010 dt. 14/12/2010.  
2. Lr. No. CFC/FC/R/AO/R/D.476/11, dated 26.12.2011.

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In the above references it has been requested to **give wide publicity about this online payment** facility. Further it was requested that the Superintending Engineers/Executive Engineers may be instructed to arrange for display of the following matter in all the Offices/Collection Counters . For display , Digital Banners may be used in all the Collection counters ,section offices, Division Offices and Central offices.

**TANGEDCO**

Dear Customers,

We have provided additional facility for the payment of Current Consumption Bills through Internet for the LT consumers.

Kindly avail this facility .

Visit our web site: [www.tneb.in](http://www.tneb.in)

3. As the CMD wants to expand the online collection to 25% from the present 7% by June 2012, every sincere efforts must be taken to increase

the number of consumers availing the above facility of online payment and minimum 25% of LT Consumers in your region must avail this facility so as to make this a successful one.

4. Therefore you are once again requested to make necessary arrangements to **give wide publicity about this online payment** facility.

5. The action taken in this regard may be sent **on or before 10-4-2012.**

Sd/- on 15.03.2012  
CHIEF FINANCIAL CONTROLLER/REV.  
for DIRECTOR/DISTRIBUTION

**TANGEDCO**  
**(Finance Branch)**

From

M.Manoharan, M.Com,AICWA  
Chief Financial Controller,  
7 th Floor, NPKRR Maaligai  
144, Anna Salai, Chennai-2.

To

All the Superintending Engineers  
Elec. Distribution Circles  
TANGEDCO.

Lr No.CFC/ FC/R/. D. No. 293/ Dt.17/5/12.

Sir,

SUB: Elec. - outstanding Cc Charges- Waiver of BPSC - obtaining  
Willingness from HT/LT consumers-Reg.

- Ref: 1. TNERC's order dt. 23-3-11 in MP No. 1 of 2011  
2. Lr No. CFC/FC/R/ D.No.219/ dt. 16/5/11  
3. Lr No. CFC/FC/R/D. No. 224/Dt. 23/5/11

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In the letter under reference 2<sup>nd</sup> and 3<sup>rd</sup> cited it has been requested to send a notice to all the Consumers who have dues ( DC services ) explaining the modalities of payment and waiver of BPSC and get their willingness and to send the details of CC charges pending, Accumulated BPSC, Etc so as to appraise and get an approval from the competent authority .

But the TANGEDCO Board has not approved the proposal of waiver of BPSC . Hence you are requested to take necessary action as per the amendment clause 17 of the supply code 9(a), which stipulates as ,

*" In case of service connection in a premises , which have been disconnected/dismantled for defaults in payment of dues whatsoever and if such service connections are to be reconnected or new service connections are to be obtained by other persons in such premises either by purchase or transfer or*

lease basis, the Distribution Licensee shall reconnect such service connection or effect new service connections, as the case may be, in such premises only after payment of dues attributable to such premises by the applicant"

The authorized officer of the licensee may permit such applicant to pay the outstanding dues in installments and to avail the service on payment of 40% of the total arrears outstanding including BPSC in addition to the charges for reconnection of such service connections or effecting new service connections. The balance 60% of the outstanding dues shall be collected in 10 monthly installments"

Necessary steps may be taken to improve the cash flow of TANGEDCO by collecting the outstanding amount by applying the above provision/ the provisions of RD & RR Act . The action taken reports may be sent to the Financial Controller/Rev, every month.

17/5/12  
F.C./Rev.

q/c

27/5/12  
Chief Financial Controller/REv

Copy to all the Chief Engineers/ Distribution Regions/TANGEDCO  
" the CIAO/TANGEDCO  
" The CE/Commercial, The CFC/GI/TG  
Copy Submitted to the Dir/Fin/TG

8/6/12  
17/5/12  
Ro/Rev

DISPATCHED
By E. P.A.D.
By Order. Post
By Courier Post

5/12  
13

TANGEDCO  
Accounts Branch

From  
M.Manoharan, M.Com, AICWA  
Chief Financial Controller / Revenue  
144, Anna Salai,  
Chennai - 2

To  
All the Chief Engineers of  
Distribution Regions  
TANGEDCO

Lr.No. CFC / FC / R / DFC / R / AO / R / D.No.46 / 2012, dated.22.-05-2012

Sir,

Sub: ElecY - HT CC charges collection - introduction of new mode of  
payment viz. RTGS / NEFT through IDBI Bank - reg

- Ref: 1. (per) FB TANGEDCO Proceedings No.3, (Accounts Branch) dated  
03-02-2011  
2. Lr.No.CFC/FC/R/AAO/Rev/D/ 2011, dt. 14-02-2010  
3. Lr.No.CFC/Rev/DFC/Rev/AO/D.No.981/11, dated 13-10-2011  
4. Lr.No.CFC/FC/R/DFC/R/AO/R/D.No.37/2012 dated 24-01-2012  
5. Lr.No.CFC/FC/R/DFC/R/AO/R/D.No.76/2012, dated 10-02-2012  
6. Lr.No.CFC/FC/R/DFC/R/AO/R/D.No.91/2012, dated 21-02-2012

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In the letter 6<sup>th</sup> cited, it has been requested to instruct and communicate  
the SE / EDCs of your region to open a collection account with IDBI Bank  
(nearest branch) to enable to receive the HT payments from the HT Consumers.

2. On reviewing the monthly progress, the No. of HT consumers who opt  
for RTGS payment is less than 25%.

3. In order to enhance the percentage of online collection, the HT  
consumers may be motivated to make use of the RTGS / NEFT mode of  
payment by continuous follow up with them.

4. In order to develop more awareness among the HT consumers to avail this scheme, we can seek the support of the bank officials to contact every consumer over phone or thorough mail.

5. In this regard, it is requested to instruct all SE / EDCs of your region to obtain mail id and phone number of each HT consumer and communicate the same to the IDBI bank officials to the mail id b.balaji@idbi.co.in for continuous and direct follow up.

*7/11* 23/5/12  
Chief Financial Controller  
Revenue

Copy to  
All Superintending Engineers of Distribution Circles.  
The Financial Controller / General / TANGEDCO (DFC / Funds & Resources)  
The Financial Controller / Purchase I / TANGEDCO (BR Section)  
The Stock File

<b>DESPATCHED</b>
By R. F. A. D.
By Ord. Post
By Courier Post
By Speed Post
By Ord. Parcel
By Spl. Message

to b  
sup.  
E mail

**TANGEDCO**

ACCOUNTS BRANCH

144, Anna Salai,

Chennai – 2.

Memo No. CFC/FC/Rev/AAO/F. Tariff/D. No. /12 dt 26 /06/12.

Sub: ElecY – Revision of Tariff – Tariff Order No.-1 dt 30.03.2012 –  
implementation to augment the revenue – **Updating LT Billing master**

**data based on OTR/RTR/Application – Reg.**

Ref: 1. Circular Memo No. CFC/FC/R/AAO-WI-2/D.No.170/2012 dt 31.03.2012

2. Lr No.CFC/FC/Rev/AAO/F.Tariff/D.No. -/12 dt 26.04.2012

&&&&&&&

Kindly refer the TNERC's Tariff Order communicated in the references cited. In respect of LT services the TNERC has abolished the Monthly minimum charges except Tariff IV. But in case of LT- II B(1), II B (2), II C, III A (1), III A (2), III B & V categories, the fixed charges are introduced based on the contracted demand.

2. In order to implement the tariff order dt 30.03.2012 and to collect the relevant charges without omission, the AAO / Revenue Branch are responsible for validation of LT master data based on records such as OTR/RTR/Application.

3. The AAO/Revenue Branch shall give top priority to update the master data based on the records such as OTR/RTR/Application available in the Service connection docket of Revenue Branch to levy fixed cost based on revenue fetching priority. An abstract of total no. of cases to be updated, updated, not updated and reason for non-updation including non availability of records may be sent on weekly basis to SE's concerned and to CE's for consolidation and forwarding the same to CE/Commercial and CFC/Revenue. The entire updation process has to be completed within eight weeks.

4. The EE/O & M shall give top priority to install the static meter with demand recording facility in place of the existing meter without MD recording facility, based on the high consumption service connections for the fixed charges based tariff's.



5. For the above purposes, CE/IT will provide necessary modifications in the software.

6. The assessment staff must be strictly instructed to enter the actual recorded demand in the HHD without omission. This must be ensured by inspection by the IA/RS/ATO/AAO/AS (Rev. Br.)/AE/AEE and any lapses must be viewed seriously.

Sd- 25/6/12

CMD/TANGEDCO

To

All the Chief Engineers/Distribution/TANGEDCO

Copy to all the Superintending Engineers/EDC's/TANGEDCO

Copy to the EA to Director/Finance/TG

Copy to the EA to Director/Distribution/TG

Copy to the CE/IT, CE/Commercial, CIAO

Copy to the CE/Dist/North – with specific instructions to arrange for providing necessary Test report forms through TANGEDCO's printing press based on the requisitions from the Dist. Circles.

//Forwarded by order//

Sd-26/6/12

Chief Financial Controller/Rev

TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LIMITED.  
ACCOUNTS BRANCH

From  
M. Manoharan, M.Com., AICWA.,  
Chief Financial Controller/Revenue  
144. Anna Salai,  
Chennai-600 002.

To  
✓ All Superintending Engineers  
(Distribution Circle)

Lr.No.CFC/FC/DFC/Rev/AO/F.Defaulters/D.No.444/2012 Dated 17-07-2012.

Sir,

Sub: Electricity – L.T. Services – Defaulters list of services as per  
LT Billing software as on 11-07-2012 – communicated –  
Instructions – issued.

- Ref: 1. This office Lr.No.D/F/CFC/FC/ DFC/Rev/AO/ D.No.454/2011  
Dated 19-12-2011.  
2. Lr.No.CFC/FC/DFC/R/AO/R/D.No.73/2012/ Dated 07-02-2012.  
3. Lr.No.CFC/FC/DFC/Rev/AO/F.Defaulters/D.155/2012/  
Dated 26-03-2012.  
4. Lr.No.CFC/FC/R/DFC/AO/F.Defaulters/D.227/12/Dt.21-4-12.  
5. Lr.No.CFC/FC/DFC/Rev/AO/F.Defaulters/D.No.311/12/  
Dt.25.05.12.

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The defaulters report generated from the LT Billing software as on 11.07.2012 is enclosed. As per Regulation 14 (3) supply to LT consumers are liable for disconnection after expiry of notice period, if charges are not paid.

2.0) The defaulter's service connections have to be physically disconnected promptly and 100% Disconnection should be ensured. Instructions have been issued repeatedly to ensure 100% disconnection of defaulter's service connection. The Superintending Engineer's/ Distribution are requested to issue suitable instruction to all the Section Officers to ensure prompt physical disconnection of LT services immediately after the due date, so as to avoid accumulation of arrears and revenue loss to Board.

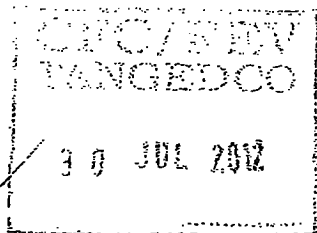
3.0) Further, it is requested that necessary action may be arranged to be taken to close the accounts of the disconnected services remaining more than six months and the field officers may be suitably instructed to take appropriate action to collect the balance of arrears.

4.0) The action taken report in this regard may be sent early.

Encl: One

  
CHIEF FINANCIAL CONTROLLER/REVENUE

Copy to all Chief Engineers/Distribution Regions.



TANGEDCO

ACCOUNTS BRANCH

From

M.Manoharan, M.Com, <sup>ACWA</sup>  
Chief Financial Controller/Rev.

7<sup>th</sup> Floor, 144, Anna Salai,

Chennai-2.

To

All the Chief Engineer/Dist.  
TANGEDCO

Lr. No. CFC/FC/Rev/AAO/F. Tariff/D. No. 472/12 dt 28 /07/12.

Sub: Elec - Revision of Tariff - Tariff Order No. 1 dt 30.03.2012 -  
implementation to augment the revenue - **Updating LT Billing master  
data based on OTR/RTR/Application - Reg.**

Ref: 1. Lr No.CFC/FC/Rev/AAO/F.Tariff/D.No. -/12 dt 26.04.2012  
2. Memo No. CFC/FC/Rev/AAO/F. Tariff/D. No. /12 dt 26 /06/12.

&&&&&&

Kindly refer the Circular memo 2nd.cited wherein it has been stated as

below:-

" 1. In respect of LT services the TNERC has abolished the Monthly minimum charges except Tariff IV in its Tariff order no.1 of 12 dt .30/3/12. But in the case of LT- II B(1), II B (2), II C, III A (1), III A (2), III B & V categories, the fixed charges are introduced based on the contracted demand.

2.In order to implement the tariff order dt 30.03.2012 and to collect the relevant charges without omission, the AAO / Revenue Branch are responsible for validation of LT master data based on records such as OTR/RTR/Application.

3.The AAO/Revenue Branch shall give top priority to update the master data based on the records such as OTR/RTR/Application available in the Service connection docket of Revenue Branch to levy fixed cost based on revenue fetching priority. An abstract of total no. of cases to be updated, updated, not updated and reason for non-updation including non availability of records may be sent on

weekly basis to SE's concerned and to CE's for consolidation and forwarding same to CE/Commercial and CFC/Revenue. The entire updation process has completed within eight weeks.

4. The EE/O & M shall give top priority to install the static meter with demand recording facility in place of the existing meter without MD recording facility, based on the high consumption service connections for the fixed charges based tariff's.

5. For the above purposes, CE/IT will provide necessary modifications in the software.

6. The assessment staff must be strictly instructed to enter the actual recorded demand in the HHD without omission. This must be ensured by inspection by the I/RS/ATO/AAO/AS (Rev. Br.)/AE/AEE and any lapses must be viewed seriously."

The action taken on the above instructions and the progress made ( circle wise- no.of services, expected monthly revenue -Rs. in lakhs ) may be sent to this office so as to apprise the CMD/TANGEDCO on or before 6/8/12.

  
Chief Financial Controller/Rev

Copy to all the Superintending Engineers/EDC's/TANGEDCO

Copy to the EA to Director/Finance/TG

Copy to the EA to Director/Distribution/TG

Copy to the CE/IT, CE/Commercial, CIAO

**TANGEDCO**

**ACCOUNTS BRANCH**

144, Anna Salai,

Chennai – 2.

Memo No. CFC/FC/Rev/AAO/F. Tariff/D. No. /12 dt 14 /08/12.

Sub: Elecy – Revision of Tariff – Tariff Order No. 1 dt 30.03.2012 –  
Implementation to augment the revenue – Reg.

Ref: 1. Circular Memo No. CFC/FC/R/AAO-WI-2/D.No.170/2012 dt 31.03.2012  
2. Lr No.CFC/FC/Rev/AAO/F.Tariff/D.No. -/12 dt 26.04.2012  
3. Memo No. CFC/FC/Rev/AAO/F. Tariff/D. No. .. /12 dt /07/12.

\*\*\*\*\*

The Chief Engineer/Distribution/Madurai and Superintending Engineer  
/Chennai Electricity Distribution Circle/Central has effectively utilized LT Billing Software  
with available manpower and achieved good progress in additional revenue Mobilization by  
way of collecting Fixed Charges and arrears from defaulters.

2. In continuation to the memo cited under reference 3, the following  
modification were done in LT Billing Software.

- a. Top 50 Defaulters List
  - b. Category Wise Defaulters Lists.
  - c. Period Wise Disconnected Service Report.
  - d. Disconnection / Reconnection Collection report for monitoring.
  - e. Report on "difference in Assessment Date and Date of Entry".
3. In order to increase the revenue, the following instructions are issued.
- a. Ensuring 100% Assessment & 100% Correct Assessment.
  - b. Ensuring 100 % Collection of Assessed Amount.
  - c. Ensuring 100% Prompt Disconnection of Defaulters Service Connections.
  - d. Ensuring Collection of Dues from the Disconnected Services.
  - e. Physical verification of "nil" consumption services.

- f. Verification of large variation in consumption.
- g. Ensuring prompt serving of 'Termination of Agreement Notice (TOA)' after 3 months of Disconnection. On expiry of Termination of Agreement notice period meter and service connection materials should be dismantled and used beneficially.
- h. Tapping the LT billing Data/Reports for effective supervision to achieve the results.
4. For targeting the high revenue fetching services which are eligible for fixed charges, the Load Checking Report feature available in the LT Billing software has to be utilized fully. The AEs/AEEs should inspect service and should obtain RTR subject to fulfillment of Technical feasibility. The fixed charges should be collected accordingly.
5. The IA/RS/ ATO/AAO/AS (Rev. Br.) are instructed to check the services from the above report as per norms and any lapses must be viewed seriously. The AE/AEEs are also instructed to check the services and take necessary action and any lapses must be viewed seriously.
6. If it is technically not feasible, notice shall be issued to the consumer to restrict the sanctioned load/demand. This should be completed before 30.09.2012 positively.
7. The Superintending Engineers/EDC should review the weekly progress and pull up the EEs/AEEs/AEs to achieve the goal.
8. All Officers are instructed to motivate their subordinates to fetch additional revenue.

Sd-8/8/12

CMD

Il the Chief Engineers/Distribution/TANGEDCO

Copy to all the Superintending Engineers/EDC's/TANGEDCO

Copy to the Director/Finance/TG ,Copy to the CE/IT, CE/Commercial, CIAO, CFC/Rev

//Forwarded by order//

Sd-14/8/12

Chief Financial Controller/Rev

TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LIMITED.  
ACCOUNTS BRANCH

From  
M. Manoharan, M.Com., AICWA.,  
Chief Financial Controller/Revenue  
TANGEDCO  
144. Anna Salai, Chennai-2

To  
All Superintending Engineers  
Distribution Circle,  
TANGEDCO

Lr.No.CFC/FC/DFC/Rev./A.O./ F. Inspection/D.No. 526 /12/ Dated. 18-08-12.

Sir,

Sub: Electricity – Inspection – Inspection of Section Office –  
Field by officers of the circle – submission of Monthly –  
Inspection Notes – Regarding.

- Ref: 1. Permanent B.P.(FB)No.4 Administrative Branch/Dated 22-01-2007.  
2. Circular Memo.No.CFC/GI./FC/DFC/AAO/Rev.  
D.No.22/2008/Dated 23-02-2008.  
3. Lr.No. CFC/Rev/FC/DFC/R/D.No.203/08/Dated 23-6-2009.  
4. Lr.No.CFC/FC/AO/Rev./D.No.287-11/Dt.12-7-2011.  
5. Lr.No.CFC/FC/AO/R/D.No.79/12 Dt.9-2-2012.  
6. Lr.No.CFC/FC/R./DFC/AO/R/F.Inspn.D.280/12/Dated 16-3-2012.  
7. Lr.No.CFC/FC/R/DFC/AO/R/F.Inspn.D.No.280/12/dt.09.05.12.  
8. This office Lr.No.CFC/FC/Rev/DFC./AO/Rev/F.  
inspn.D.331/12 Dt. 29-5-2012.  
9. Lr.No.CFC/FC/DFC/AO/R/F.Inspn.D.No.329/12/dt.05.06.12  
10. Lr.No.CFC/FC/DFC/Rev/AO/F.Inspection/D.No.  
454/12 Dated 19-07-2012.

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In the Headquarters' letter dated 19-7-2012, it was clearly stated that the consolidation of inspection reports of Accounts Supervisors/Revenue Branch, Assistant Accounts Officers/Revenue Branch, Assessment Officers have to be critically reviewed at Superintending Engineer/ Deputy Financial Controller level and the consolidated report only should be submitted to this office on or before 10<sup>th</sup> of the succeeding month. But the reports of ATOs, AAOs, ASs/Rev.Br. are being sent in piece meal without review by the concerned Deputy Financial Controller of the Circles as instructed.

2.0. Further, the monthly inspection report of DFC, AO/RIS upon scrutiny by SE/EDCs concerned may be arranged to be submitted on or before 7<sup>th</sup> of the succeeding month to this office. If the post of Accounts Officer/Revenue Intelligence Squad is vacant for the proceeding month, the fact may be mentioned in the covering letter of the consolidated reports.

3.0. The details of Inspection carried out and the shortfall amount detected is furnished in the statement enclosed. It is seen from the statement that the reports of AO/RIS of 7 circle for the period from 11/2011 to 7/2012 received in this office from 15-6-2012 to 17-07-2012.

4.0 Periodical inspections by the inspecting staff/officers i.e. Inspector Assessment, Revenue Supervisor, Accounts Supervisor, Assistant Accounts Officer Assessment Officers, Accounts Officer/Revenue Intelligence Squad will pave way arresting revenue leakage and revenue loss to TANGEDCO. Any delay of such inspection and not conducting adequate inspection will lead to continuance of deficiency for further period.

5.0. Hence, I request you to strictly instruct the DFC, AO/RIS, ATO, AAOs, ASs of your circle to conduct the inspections without any omission and report sent then and there for review.

6.0. While conducting the inspection, the following aspects may also be reviewed and included in the report.

- i) to conduct a through inspection at Section Offices whether all the services have been assessed;
- ii) whether the collections are made as per assessment and collected amount is remitted promptly into the bank.
- iii) To inspect the consumers premises at random and verify the consumption pattern with reference to the White Meter Card/Computer Output and the actual readings recorded in the Meter;
- iv) Whether correct application of tariff is followed is to be checked up.
- v) Identify the highest current consumption consumers in the Section Offices from the Meter Card Register/Green Meter Card/Computer output and a through analysis of the details of the consumers, the collections, remittances, if any, and review of Security deposit of the respective consumers should be made;
- vi) The pro-rata wages claimed by the Assessors should be verified;
- vii) Whether the Service Connection Register is maintained in the Section Office properly and the Service Connections are effected as per rules in the Section Offices. Whether the Original Test Reports are sent to the Revenue Branches in complete shape (e.g.) in the case of CT meters correct multiplication factors are entered;
- viii) To ensure that the new Services effected are issued with the initial bill and to verify the correctness of Initial Bill and necessary OTR sent to the Revenue Branch.



- ix) To ensure whether the Security Deposit/Meter Caution Deposit/Development charges etc. are collected in proportion to the sanctioned load and all the miscellaneous charges are collected properly as per the rates notified by the TNERC;
- x) Whether the defective meters are replaced properly and average consumption charges have been levied as per the provisions of Supply code. In case of disproportionate increase/decrease in the consumption pattern, the genuineness of the readings/consumption and the healthiness of the meters are to be verified physically.
- xi) in the case of LT Industrial Services, the actual connected load has to be verified with reference to the contracted load and 25 HP and above/ LTCT services should be inspected at random for correctness of billing regarding power factor correction etc.,
- xii) whether all the street light services are metered/billed.
- xiii) And other relevant matters ensuring prompt assessment, collection and remittance.
- xiv) Temporary supply services should be thoroughly verified.
- xv) The pending cases to be reviewed in respect of ASD for the period 2011-12 may be arranged to be reviewed without any omission. The pending amount of ASD to be collected may be completed before 31-8-2012 without fail.
- xvi) It may be ensured that period of assessment after the previous inspection is covered in the present one without omission.

7.0. The Superintending Engineers are once again requested to instruct the officers to inspect the sections and services in the manner of boosting the revenue NGEDCO by arresting the revenue leakage. The correctness of average levied as per st of defective/without meter cases as available in LT Billing software may be id and shortfall if any be levied as per Regulation 11 of Tamil Nadu Electricity Supply

8.0. Further, the shortfall amount previously detected by the DFC, Accounts /RIS ATO, AAOs & A.Ss. may be arranged to be collected immediately without delay. statements

all Chief Engineers/Region

CHIEF FINANCIAL CONTROLLER/REVENUE

TANGEDCO  
ACCOUNTS BRANCH

Revenue Division,  
144, Anna Salai  
Chennai-2

Circular Memo.No. CFc/Rev/FC/Rev/AS-3/ D.No. <sup>605</sup>/12/ Dt.14/9/12

Sub : Electricity- Fixation of measurable performance indicator to the  
Revenue Brach staff- Instructions issued to augment the Revenue- Reg.

Ref:- ( Permanent ) CMD TANGEDCO Proceedings No.239 dt. 4/8/12  
\*\*\*\*\*

*P/R*  
*2/10/12*  
*13/12*  
*S/R*  
Instructions are issued frequently from Head quarters to augment the revenue at this very difficult financial position of TANGEDCO . But still the efforts taken by the field officers are not up to the expectation of Head quarter. In order to improve the performance of the Revenue Supervisors in the Revenue Branches and utilize their services effectively, arrangements are made to supply computers and printers . In this connection Proceedings is also issued vide the reference cited above.

b) In this connection it is instructed that the performance of the Revenue Supervisors /Rev.Br. should be reviewed every month through SE/EE/DFC whether the following activities are carried out by them :-

1. Review of High value Consumer's services in a month at their consumption pattern, assessment collection-20 Nos.
2. Review of new service connection's assessment and collection-10 Nos
3. Physical verification of defaulter's services to ensure the services are not consuming any power from TANGEDCO-20 Nos.
4. Physical verification of "NIL" consumption services to ensure that no TANGEDCO power is really consumed during that period.-20 Nos

5.Master data updation of sanctioned Demand to levy the fixed charges correctly-20 Nos

6.Calculation of average shortfall by reviewing the meter defective cases & issue of notices and collection of amount -10 Nos

7.Issue of Termination of agreement notice to the defaulters of CC charges for more than 90 days -all such Services

8. Closing of Accounts of the defaulter's of CC charges for more than 180 days -all such services

9.Physical verification of services to ensure that they there is no misuse of tariff and unauthorized extension of supply-50 Nos.

10.Realisation of CC charges shortfall amount , pointed out by the AG, BOAB & RIS audit parties-4 slips, etc.

To

All the Chief Engineers/Distribution Regions, TANGEDCO

Copy to all the Superintending Engineers/TANGEDCO

Copy to the Director/Distribution, Director/Fin/TG,

*o/c*  
*13/9/12*  
*18/9/12*  
Director/Fin/TG  
For CMD/TANGEDCO

DESPATCHED
By R. P.A.D.
By Ordinary Post
By <del>Covered</del> Post <i>18/9/12</i>
By Speed Post
By Ordry. Parcel
By Spl. Messenger

E mail

**TANGEDCO**  
**ACCOUNTS BRANCH**

From

G. Rajagopal, M.Com, FICWA, ACS  
Director/Finance.

To

All the Chief Engineer/Dist.  
Regions/TANGEDCO

10<sup>th</sup> Floor, 144, Anna Salai,  
Chennai-2

Lr. No. CFC/FC/Rev/AAO/F. Tariff/D. No. /12 dt 25/9/12.

Sir,

Sub: Elecy - Revision of Tariff - Tariff Order No. 1 dt 30.03.2012 -  
implementation to augment the revenue - Updating LT Billing  
master data based on RTR -Review of Progress-Reg.

Ref:1. Lr. No. CFC/FC/Rev/AAO/F. Tariff/D. No. /12 dt 28 /07/12.

2.Lr. No. CFC/FC/Rev/AAO/F. Tariff/D. No. /12 dt 3/9/12.

&&&&&&&

Kindly refer the Circular memo cited and the minutes of the review meeting held on 18-8-12 wherein it has been stated as below:-

The Chief Engineers were requested to take all possible efforts for the Updation of master data in the LT Billing package in order to levy fixed charges as per the Tariff order dt. 30/3/12 and to augment the revenue. It was emphasized that a special drive has to be made to complete the master data updation by deploying all the forces for physically assessing the Contracted load (Contacted Demand) and to get the RTR (Revised Test Report) from the Consumer to augment the revenue without delay.

2. While reviewing the details of progress made in the updation of master data as on 25-9-12 through the computer output ( copy enclosed) , it is seen that the following circle's efforts are very much appreciable:-

1.Tirunelveli- 41,143 Nos, 2. Villupuram-23524 Nos. 3.Chennai-South- Central- 17 691 Nos, 4. Trichy- Metro- 17629 nos. 5. Chennai/Central- 14832 Nos. 6Mettur- 14192 Nos

3. But the following circle's progress is not satisfactory:-

1.Chengulput -644 Nos 2. Tiruppur- 1770 Nos. 3. Chennai- West- 1645 nos.

4.Hence, in order to implement the tariff order dt 30.03.2012 and to collect the relevant fixed charges without omission, all the officers and staff of the Circles may be instructed to validate the LT master data based on physical verification of services , without delay.

5. If necessary the retired staff may also be engaged for physical verification of the contracted load by paying a honorarium of Rs. 20 per service connection, so as to complete the work without delay and avoid the loss of revenue.

Sd-25/9/12

Encl- As above

Director/Fin/TG

Copy to all the Superintending Engineers/EDC's/TANGEDCO

Copy to the EA to Director/Finance/TG

Copy to the EA to Director/Distribution/TG

Copy to the CE/IT, CE/Commercial, CIAO

**MASTER DATA UPDATION  
REPORT- Contacted Demand**

S. No	Circle Code, Name	No.of SCs updated as on 25/9/12	No.of SCs updated as on 1/9/12	Progress made from 1/9/12 to 25/9/12	% of Progress
1	0472 - TIRUNELVELI	41143	18848	22295	118%
2	0416 - VILLUPURAM	23524	12132	11392	94%
3	0400 - Chennai - South	17691	2048	15643	764%
4	0442 - TRICHY METRO	17629	5790	11839	204%
5	0402 - Chennai - Central	14832	14709	123	1%
6	0422 - METTUR	14192	8189	6003	73%
7	0452 - MADURAI	12893	12132	761	6%
8	0426 - ERODE	11625	10693	932	9%
9	0404 - Chennai - North	10290	9053	1237	14%
10	0424 - SALEM	9854	7188	2666	37%
11	0476 - THENI	9530	7587	1943	26%
12	0435 - CBE/Metro	9212	7455	1757	24%
13	0450 - DINDIGUL	9113	5988	3125	52%
14	0462 - VIRUDUNAGAR	7690	3232	4458	138%
15	0418 - CUDDALORE	7436	4253	3183	75%
16	0444 - THANJAVUR	7039	4787	2252	47%
17	0437 - NAMAKKAL	7018	2928	4090	140%
18	0420 - DHARMAPUR	6935	2736	4199	153%
19	0414 - TIRUVANAMALAI	6824	2615	4209	161%
20	0463 - MADURAI-METRO	6172	3864	2308	60%
21	0413 - TIRUPATTUR	6110	652	5458	837%
22	0436 - GOBI	5813	5091	722	14%
23	0434 - Udumalpet	5439	1602	3837	240%
24	0474 - KANYAKUMARI	5344	3731	1613	43%
25	0432 - CBE/South	5320	4279	1041	24%
26	0430 - CBE/North	5215	4972	243	5%
27	0470 - TUTICORIN	5078	1149	3929	342%
28	0460 - SIVAGANGAI EDC	4379	3134	1245	40%
29	0445 - NAGAPATTINAM	3532	2087	1445	69%
30	0412 - VELLORE	3159	1642	1517	92%

31	0482 - Nilgiris	2787	501	2286	456%
32	0446 - PUDUKKOTTAI	2595	2022	573	28%
33	0443 - KARUR	2543	470	2073	441%
34	0478 - RAMNAD	2081	1182	899	76%
35	0440 - PERAMBALUR	2048	428	1620	379%
36	0410 - KANCHEEPURAM	1772	687	1085	158%
37	0438 - Tiruppur	1770	1094	676	62%
38	0406 - Chennai - West	1645	625	1020	163%
39	0411 - Chengalpattu	644	487	157	32%
40	Total	3,17,916	182,062	135,854	75%

::TANGEDCO::  
ACCOUNTS BRANCH

REVENUE DIVISION,  
144. ANNA SALAI,  
CHENNAI-2.

Memo.No.CFC/FC/DFC/AO/Rev/D.No. 637/2012/Dt.26-9-2012.

Sub: Electricity – L.T.supply – 30 days assessment and  
30 days collection – instructions – reiterated –Reg.

Ref: Per B.P.Ch.No. 222 Sec. Br. Dated 21-11-2009.

\*\*\*\*\*

*R* 30 days assessment/ 30 days collection has been introduced in the LT Billing and implemented in all Circles. In this regard it is informed that the regular assessors may be directed to make assessment for 15 days of the month and make collections for the rest of the month and the pro-rata wages may be sanctioned on bi-monthly basis taking into account the assessments made in 2 months put together and the norms for the whole period.

2.0. For example if the assessment made is 2090 S.Cs. and 2315 S.Cs. for 2 months at 15 days each month, the pro-rata wages may be paid for 85 service connections i.e. for less than a day's wage. (i.e.  $2090 + 2315 \text{ SCs.} = 4405 - 4320$ ) subject to their attending collection works for remaining 15 days each month.

3.0. For the Grade II Assessor, since they have to make assessment only, their norms will be based on 30 days assessment only for each month and for any excess over monthly norms for 30 days assessment, pro-rata wages may be paid.

4.0.If any of the Assessor (Regular) was instructed to attend assessment for more than 15 days in a month for any reason, proposal may be sent to Headquarter for giving direction, in such cases.

(By order of CMD)

*[Signature]*  
CHIEF FINANCIAL CONTROLLER/REVENUE

To

All the Superintending Engineers/Distribution Circle

Copy to all Chief Engineers/Region



Memo. (Per.) No.55566/A9/A91/2009-4 (Secretariat Branch), dt.19.11.2009.

Sub: Acts and Rules - Motor Transport Workers' Act 1961 - Renewal of Registration of Tamil Nadu Electricity Board as Motor Transport Undertaking - Renewal of Certificate of Registration of Tamil Nadu Electricity Board for the year 2010 - Fees - Sanctioned.

Sanction is accorded for the payment of Rs.10,125/- (Rupees Ten thousand one hundred and twenty five only) towards the fees for renewal of Certificate of Registration for the year 2010 in respect of the Tamil Nadu Electricity Board as a Motor Transport Undertaking under the Motor Transport Workers' Act 1961.

2. The expenditure sanctioned in para-1 above is debitable to "Tamil Nadu Electricity Board Funds - Revenue Expenses (F) Administrative expenses (vii) 76.138 Vehicles License and Registration Fee."

3. The Under Secretary/Establishment/Board Office Secretariat Branch will make necessary arrangement for the drawal of the above amount in cash and Pay to "A-9" section for remittance in Treasury in the following head of account:-

"0230 - Labour and Employment - 101 Receipts under Labour Laws - AB - Receipt under Tamil Nadu Motor Transport Workers' Rules - D.P. Code No.0230-00-101-AB-004."

R. Kathirvel,  
Secretary.

\* \* \*

Labour - Tamil Nadu Electricity Board - Revision of Work allocation and Staff Pattern for Field Workmen (Regular Work Establishment), Revenue Accounting Staff in Revenue Branch of Division in the Distribution Circles, Assessment and Collection Staff in Distribution Circles and Stores Staff - Orders - Issued.

(Per) BP(Ch.) No.222

(Secretariat Branch)

Dated the 21<sup>st</sup> November, 2009.  
Karthigai 5,  
Thiruvalluvar Aandu - 2040.

Read:

1. (Per) B.P.(Ch) No.219 (Secretariat Branch) dated 16.10.2005.
2. (Per) B.P.(Ch) No.220 (Secretariat Branch) dated 16.10.2005.
3. (Per) B.P.(Ch) No.247 (Secretariat Branch) dated 17.10.2007.

#### Proceedings:

In pursuance of the Memorandum of Settlement, dated 15.10.2005, orders were issued in the Board's Proceedings first read above, revising the work allocation and staff pattern in the Tamil Nadu Electricity Board and the said settlement was in force upto 30.11.2007. In the Board's Proceedings third read above, the Board constituted a Committee consisting of certain Members and Officers of the Board to hold negotiations with the Unions for revision of wages and work norms.

2. After further negotiation, a Memorandum of Settlement under Section 12(3) of the Industrial Disputes Act, 1947 agreeing to certain proposals on work allocation and staff pattern and the

consequential revision of wages was signed before the Commissioner of Labour/Chennai on 18.11.2009 by the Tamil Nadu Electricity Board with the representatives of the following Unions:

- (1) Tamil Nadu Electricity Workers Federation;
- (2) Tamil Nadu Electricity Board Accounts and Executive Staff Union;
- (3) Tamil Nadu Electricity Board Workers Progressive Union (LPF);
- (4) Central Organisation of Tamil Nadu Electricity Employees;
- (5) Tamil Nadu Minvariya Janatha Thozhilalar Sangam;
- (6) Tamil Nadu National Electricity Workers' Federation (INTUC) (2 Groups);
- (7) Tamil Nadu Electricity Board Engineers' Sangam;
- (8) Tamil Nadu Electricity Employees Congress (NLO);
- (9) Tamil Nadu Electricity Board Thozhilalar Aykkiya Sangam;
- (10) Tamil Nadu Electricity Board Card Billing Staff Union;
- (11) Tamil Nadu Electricity Board Dr. Ambedkar Employees Union; and also other 15 Registered Unions.

3. In pursuance of the Settlement dated 18.11.2009 referred to in para-2 above, the Tamil Nadu Electricity Board passes the following orders:-

- (i) Revision of work allocation and Staff pattern of (a) field staff of O&M Distribution Circles; (b) Revenue Accounting Staff of O&M Distribution Circles; (c) Assessment and Collection Staff of Distribution Circles; and (d) Stores Staff shall be as indicated in Parts I to IV of Annexure to this order.
- (ii) The existing ratio adopted for promotion/appointment to various categories will be reviewed within a period of six months by constituting a separate Committee until then status-quo ante will continue.
- (iii) The demands of the Unions for allowing two Record Clerks for Revenue Branch, providing Leave Reserve Assessor and two Commercial Inspectors in Sub-Division and providing additional Technical Assistant for MRT/Special Maintenance and Special Grade Foreman for other areas, shall be discussed and examined separately.
- (iv) Consequent on the present revision of work allocation and staff pattern and the introduction of computerization, there shall not be any retrenchment / reversion.
- (v) Consequent on the present revision of work allocation and staff pattern, the existing and arising supernumerary / surplus posts in Distribution Circles shall be adjusted in the earliest arising vacancies due to promotion / retirement / death.
- (vi) The review for sanction of posts shall be carried out before April every year. The review will be done on 1st January of each year.
- (vii) Consequent on the present revision of work allocation and staff pattern and due to the introduction of computerization, changes, if any, in the Duties and Responsibilities of Revenue Accounting and Assessment and Collection Staff to be made due to change in the pattern of billing and revenue collection to provide better service to consumers and also to make better use of personnel, shall be finalized after due discussion with Unions.
- (viii) The revision of work allocation and staff pattern shall be in force till 30.11.2011 or till such time a new settlement is reached on this subject whichever is later.

(By Order of the Chairman)

Encl: Annexure.

R. Kathirvel,  
Secretary

## ANNEXURE

## PART - I

**WORK ALLOCATION AND STAFF PATTERN FOR FIELD WORKMEN (R.W.E.) IN DISTRIBUTION CIRCLES**

The Distribution Sections shall be classified as follows:-

- i. Rural Section;
- ii. Urban Section;
- iii. City Section.

The Sections shall be defined as follows:-

- i. **RURAL SECTION:-** Rural Section is one which is located in the area other than Municipalities, Townships, Town Committees and Town Panchayats. Rural Section shall normally consist of 105 Distribution Transformers.
- ii. **URBAN SECTION:-** Urban Sections shall cover Municipalities, Townships, Town Committees and Town Panchayats. Urban Section shall normally consist of 13650 Services.
- iii. **CITY SECTION:-** City Section shall normally have 12950 Services.

**HILL AREAS:-**

- (a) The work allocation and staff pattern in respect of Hill Towns like Ootacamund, Coonoor and Kodaikanal shall be as detailed in the statement.
- (b) **JURISDICTION:-** The Town in the Hill area plus the adjoining Rural Distribution shall be fixed in consultation with the Superintending Engineer concerned.

The work allocation and staff pattern in respect of the above Distribution Sections and also in respect of Sub-Stations, Line Sections, Meter and Relay Test and Special Maintenance shall be as detailed in the Statement.

Formation of additional Section(s) in a Circle shall be taken up for review once in a year.

The number of Transformers for the formation of Rural Sections shall be reckoned as follows:-

- i. Each distribution Transformer in Rural Section with 100 KVA capacity and less shall be reckoned as ONE Transformer.
- ii. Each distribution Transformer with more than 100 KVA capacity shall be reckoned as the number arrived at by dividing the capacity of such Transformer by 100.

In cases where Sub-stations / H.T. Services are attached to distribution Sections, the equivalent number of Transformers / Services that can be reduced for formation of Section shall be as follows:-

- |  |                                    |
|--|------------------------------------|
| 1) 66 KV SS  | - 24 Transformers / 2400 Services; |
| 2) 33 KV SS  | - 18 Transformers / 1800 Services. |
| 3) 22/11 KV SS 11 KV Indoor<br>Switching Station in Chennai City | - 12 Transformers / 1200 Services  |
| 4) Line Tap SS / Booster   | - 3 Transformers / 300 Services.   |
| 5) H.T. Service  | - 1 Transformer / 100 Services.    |

8. The Special Grade Foreman / Foreman / Line Inspectors in the Distribution Sections shall be primarily responsible for the maintenance of the Distribution Transformers, Lines and other services in their areas and to assist the Assistant Engineers/ Junior Engineers in overall duties in Operation and Maintenance and connected works.

9. The Mazdoor and Helper shall be responsible to the Wireman and all other Regular Work Establishment staff are responsible to their immediate and other superiors for carrying out Operation and Maintenance, construction works and to provide uninterrupted power supply to consumers.

### ALLOCATION AND STAFF PATTERN FOR FIELD WORKMEN IN O&M DISTRIBUTION CIRCLES

Sl. No.	Nature of Section	No. of Transformers/ Services for Section	No. of Units per Section	No. of Transformers/ Services for 1 Unit	Staff for each Unit	Staff common to the Section	Staff available for fraction of Unit
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	Rural	105 Transformers	7	Each group of 15 Transformers	Wireman - 1 Helper - 1	F.M. I Gr. - 2 L.I. - 1 C.I. - 1 C.A. - 1	1st 10 Transformers One Wireman Net 5 Transformers One Helper
2.	Urban	13650 Service	7	Every 1950 Service	Wireman - 1 Helper - 1	Spl.Gr.F.M. - 1 F.M. Gr.I - 1 L.I. - 1 C.I. - 1 C.A. - 1	1st 1400 Services One Wireman Net 550 Services One Helper
3.	City	12950 Service	7	For every 1850 Services	Wireman - 1 Helper - 1	Spl.Gr.F.M. - 1 F.M. Gr.I - 1 L.I. - 1 L.I. (CJ) - 1 C.I. - 1 C.A. - 1 T.A. - 1	1st 1100 Services One Wireman Net 750 Services One Helper
4.	Hill Areas	As suggested by the Suptd. Engineer	-	Each group of 7 Transformers - 700 Services	Wireman - 1 Helper - 1	F.M. Gr.I - 2 L.I. - 1 C.I. - 1 C.A. - 1	1st 4 Transformers One Wireman Net 3 Transformers One Helper

5. **Distribution Sub-Division:** The RWE Staff for the Sub-division office shall be as follows:

**Line Sub-Division:**

Commercial Inspector	- 1
Commercial Assistant	- 1
Commercial Inspector	- 1

6. **Distribution Division:** The RWE Staff for the Division office shall be as follows:

Technical Assistant	- 2 (Two)
Commercial Assistant	- 1 (One)

Capacity of Sub-stations	R.W.E. Staff		
33 K.V.	1. Technical Assistant/ Line Inspector 2. Helper / Wireman	4 (Four) 2 (Two)	Technical Assistant for Indoor Sub-Station. Line Inspector for Outdoor Sub-Station.
66 K.V.	1. Line Inspector 2. Technical Assistant 3. Helper / Wireman	2 (Two) 2 (Two) 2 (Two)	(for night Shift / Mtce.)
110 K.V. (Non-grid)	1. Jr. Engineer/ (El.) Gr.II 2. F.M. Gr.I 3. Line Inspector 4. Helper/Wireman	4 (Four) 1 (One) 1 (One) 4 (Four)	- (for Maintenance) - (for night Shift/Mtce) (Establishment works attached to the nearest O&M Distribution Sub-Division.
110 KV (Grid)	1. Special Grade Foreman 2. Line Inspector 3. Technical Assistant 4. Helper / Wireman	1 (One) 2 (Two) 1 (One) 6 (Six)	- for Shift / Maintenance) (Establishment works attached to the nearest O&M Distribution Sub-Division)
230 KVSS	1. Special Grade Foreman 2. Line Inspector 3. Technical Assistant 4. Wireman 5. Helper / Wireman	1 (One) 2 (Two) 4 (Four) 2 (Two) 4 (Four)	- (for Shift) - (for Maintenance) - (for Maintenance / Shift)

**Line Section:-**

1. Line Inspector - 2 (Two)
2. Helper / Wireman - 1 (One)
3. 230 KV, 110 KV & 66 KV either single or double circuit line for every 60 km:  
Helper / Wireman - 2 (Two)
4. In Hill area, for every 30 km either single or double circuit line: Helper / Wireman - 2 (Two)
5. Commercial Assistant - 1 (One) for Two Sections.

**MRT OUT DOOR / INDOOR****Staff pattern**

1. Technical Assistant (Protection) - 3 (Three)
2. Technical Assistant (RC) - 3 (Three)
3. Helper - 3 (Three)
4. Driver - 1 (One) }
5. Driver (Spare) - 1 (One) } If Board vehicle is available.

**Special Maintenance:**

The out-turn of repaired transformers is fixed at 50 with the staff detailed below. There will be two sections, one section for outdoor and miscellaneous works and one section for indoor works.

**Staff Pattern (R.W.E.)**

- Special Grade Foreman - 1 (One)  
Foreman Grade-II - 1 (One)  
Winder - 2 (Two)  
Line Inspector - 1 (One)

Technical Assistant	- 4 (Four) – Two each for Indoor & Outdoor
Wireman	- 6 (Six)
Helper	- 6 (Six)
Driver	- 2 (Two) – If Board vehicle is available.
Commercial Assistant	- 1 (One)

**Use-Off Call Centres:**

Line Inspector	- 4 (Four)
Wireman	- 4 (Four)
Telephone Operator / Commercial Assistant	- 4 (Four)
Helper	- 4 (Four)

Construction Section / Sub-Division shall be considered based on need basis.

Each Sub-division	: Technical Assistant	- 1 (One)
Sections	: Foreman II Grade	- 1 (One)
	: Line Inspector	- 2 (Two)
	: Commercial Assistant	- 1 (One)
	: Helper/Wireman	- 5 (Five)

**PART-II**

**STAFF ALLOCATION AND STAFF PATTERN FOR ACCOUNTING STAFF IN REVENUE BRANCH OF DIVISION OFFICE IN DISTRIBUTION CIRCLES**

One Revenue Branch for each O&M Division. AAO & Supporting staff (Accounts Supervisor - 1, Accounts Assistant - 2, Junior Assistant - 2, Record Clerk - 1, Typist - 1, Office Assistant - 1) will work in the General Section (Revenue Branch).

for One Accounts Supervisor - 10000 effective services.

For services mentioned above shall be Computed as follows:

For services remaining disconnected for a period exceeding six months shall be excluded. Each Agricultural service and each Hut service shall be reckoned as one fourth of a service.

shall be one General Section. The following staff shall work in General Section under the control of AAO/Revenue Branch, viz.

Accounts Supervisor – 1, Accounts Assistant – 2, Junior Assistant -2, Typist -1, OHP, Record Clerk -1; and shall attend the works such as, preparation of cash book, Bank reconciliation, Budget statement; rendering accounts with the computer output statements, Circulars communication, maintenance, Local purchase, Stationery and stamp account; Maintenance of T&P Register.

Assessment and verification, closing of accounts for the Temporary supply of entire division sent to circle office for closing Accounting & Adjustment of EMD to Current Consumer Unit Account on effecting new services. Maintenance of Meter Caution Deposit Register.

Reconciliation of amount outstanding with the local bodies & correspondence.

Revenue Accounting work shall be attended by Accounts Supervisor:-

1) Accounts Supervisor shall verify the correctness of assessment, Collection and balance of cash with the computer generated reports.

2) Updating the master data, verification and validating the master data and incorporating subsequent changes. Maintenance of service connection dockets. Watching the receipt of Original reports from section offices and verification of correctness and maintenance of the same.

Verification of correctness of Miscellaneous charges collection.

3) Computer will workout the interest, Income Tax on the available security deposit. The same may be verified. The ACCD Demand notices and intimation notices arranged to be served to consumers through section offices and watch the collection of ACCD amount.

4) Follow up of collection of Audit shortfall / RIS shortfall, assessment made by APTS, as raid.

5) Preparation & issue of termination of agreement notice and closing the account after 6 months. Maintaining the outstanding ledger and collection of the amount by enforcing RD & RR.

6) Review of Defaulters' List / CT & Non CT (MIS report) and correspond with the sections prompt DC.

7) Review the DCB (MIS report) and find out the reason for short/excess collection in the sections.

8) Review of Door Lock & Nil Consumption cases. Review of Defective Meter/Without services report and correspond with the Sections for immediate replacement with the healthy.

9) All correspondence relating to his seat.

10) Attending name transfers.

11) Verification of section office records in order to ensure the following:-

i) Whether all the services have been Assessed.

ii) Ensure the Correctness of Assessment made by the Assessors by analyzing the consumption pattern with reference to the WMC/Computer output and GMC and the actual readings taken in the meter by inspecting the consumers premises at random by taking check readings for services-10, Non-power services-20)

iii) Whether correct application of Tariff is followed should be checked up on rotation basis.

iv) Identification of highest Current Consumption Consumers in the Section Offices from the computer output and a thorough analysis of the details of the consumers, the collections, charges, so as to ensure the correctness.

v) Whether the OTRs are closed intact & sent to the sub-division offices in complete shape

vi) (c.g) in the case of CT meters correct multiplication factors are entered.

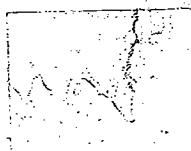
vii) Whether the dishonoured cheques are properly accounted for and the money collected with the clerical charges from the consumers

viii) Whether the disconnection/ Reconnection register is maintained and whether 100% disconnection is effected in case of non-payment of Current Consumption charges except local Govt. Departments.

ix) Reasonable and lawful works connected with Revenue Accounting works entrusted by other authorities.

x) Accounts Supervisor will be provided with a computer and a printer. Necessary training will be given in the computer usage.

Nov 2009





**PART - III****RK ALLOCATION AND STAFF PATTERN FOR ASSESSMENT AND COLLECTION  
AFF DISTRIBUTION SECTION / REVENUE BRANCH IN DISTRIBUTION CIRCLES**

Areas	15 days Assessment and 15 days collection		
	No. of services per day to assessed	No. of days	No. of services in a month to be assessed
All Municipal Corporations	180	12	2160
All Municipal Towns and Town Panchayats	160	12	1920
Rural	100	12	1200
Hill	70	12	840

15 days Assessment and 30 days collection is being implemented as a trial measure in consultation with the Unions. The same will be introduced in phased manner. On implementation of the 30 days assessment and 30 days collection, the following shall be the work norms in respect of Assessment Collection staff.

Areas	30 days Assessment and 30 days collection		
	No. of services per day to assessed	No. of days	No. of services in a month to be assessed
All Municipal Corporations	180	24	4320
All Municipal Towns and Town Panchayats	160	24	3840
Rural	100	24	2400
Hill	70	24	1680

**DUTIES OF INSPECTOR OF ASSESSMENT**

Each section shall have one or more Inspector of Assessment's. If the total services in a section exceeds 10,000 (other than Agricultural and Hut), one more Inspector of Assessment may be posted.

**DUTIES:-**

- 10% of field verification of the correctness of the Assessment of Industrial and Commercial Services.
- 50% of field verification of the final reading of the services remaining disconnected over three month by rotation.
- Bringing the notice of the Section Officer/Assistant Divisional officer, if any defects were noticed during the verification by entering such defects in the defects register.
- Receiving Miscellaneous Collections.
- Overseeing the work of Assessors in connection with assessment/Collection.



Maintaining records for the receipt of computer pre receipt, PCB, ARC.

The completed PCB, ARC should be arranged to be sent back to the Revenue Branch.

Attending to the remittance work in the absence of Assessors and also attend the collection work on need basis.

Other works instructed by the Section Officer relating to Assessment, Collection and Remittance.

Attending consumers enquiries/Correspondences relating to Assessment and collection, if Revenue Supervisor is not posted or vacant.

### DUTIES OF REVENUE SUPERVISOR

Review of consumption and energy charges as shown in the GMC (Computer Report) are as below:-

- a. Industrial service
- b. Commercial service 10%
- c. Other service 5%, by rotation

Checking daily collection made by one Assessor and Inspector of Assessment with reference to collection statement (Computer generated).

Attending to collection of Miscellaneous charges and arrears of CC charges in the absence of Inspector of Assessment.

Receiving cash from Assessors and Inspector of Assessment daily for safe custody.

For remittance of cash collected by Assessors/Inspector of Assessment promptly as per the rules in force and verification of the remittance challan.

Watching the cheque realization and taking follow up action to for the dishonored cheques.

Sending the details of Dishonor to Revenue Branch and making reversal entry in the computer immediately on return of cheque by the bank.

Ensuring prompt dispatch of all the Bank Remittance Challan to Revenue Branch regularly.

To ensure that assessment are made for all new services effected during the previous months.

Overseeing the work of Inspector of Assessment and Assessors.

Attending consumers enquiries/Correspondences relating to Assessment and collection.

Arranging rotation of Assessors once in 2 years within the Section.

To be more vigil and to ensure that no misappropriation takes place in the section.

Review of 'Nil' consumption and Door locked cases.

Review of Meter defective cases.

Sort out the issues relating to software and hardware of LT Billing and collection in co-ordination with maintenance contractor/Manager/Computer/Assistant Engineer/O&M.

Other works instructed by the Section officer relating to Assessment Collection and Remittance.

One Revenue Supervisor may be sanctioned for each Section.

of short assessment pointed out by the Audit, APTS, etc. in the consumer account (er) and collect the amount by close follow up.

#### PART - IV

### WORK ALLOCATION AND STAFF PATTERN FOR STORES STAFF

#### in Circles:-

number of Sections in the Central Stores shall not exceed 4 Nos. Each Section shall have

Stores Supervisor - 2 (Two)

Stores Custodian I Grade - 1 (One)

Stores Custodian I Grade - 1 (One) (for assisting Stores Officer & Chief Stores Officer)

Stores Custodian Grade II shall be utilized as Leave Reserve one in each Central

**Sub-Stores:** The basis for formation of Sub-stores shall be as specified below.

Sub-store shall be formed for each Distribution Division with the following staff

Stores Supervisor - 1 (One)

Stores Custodian I Grade - 1 (One)

The post of Stores Supervisor (Transport) in Chennai Electricity Distribution Circle

There shall be one Stores Custodian I Grade (Stationery) in each Distribution Circle

#### Stations:-

There shall be only five sections in the Thermal Power Stations. The different Sections in stores may be re-grouped as three sections exclusively for storing the inventory of fuel, generator and boiler and another two sections for the maintenance of the inventory for other requirements.

Revised staff pattern for the following four Thermal Stations shall be as follows:

#### Thermal Power Station:

Stores Supervisor - 5

Stores Custodian Gr. I - 12

Stores Custodian Gr. II - 7

#### Chennai Thermal Power Station:

Stores Supervisor - 5

Stores Custodian Gr. I - 13

Stores Custodian Gr. II - 10

#### Thermal Power Station:

Stores Supervisor - 6

Stores Custodian Gr. I - 12

Stores Custodian Gr. II - 10

#### Thermal Power Station:

Stores Supervisor - 6

Stores Custodian Gr. I - 14

Stores Custodian Gr. II - 10

The existing PUSHEP Sub-store shall be attached to Singara Sub-store and the vacant posts in PUSHEP Sub-stores shall be abolished.

In General Construction Circles, there shall be Central Stores in Headquarters of each Circle.

(v) In General Construction Circles, the staff pattern for the central and sub-stores be as applicable to the Central and Sub-stores of Distribution Circles. In addition one post of Checker shall be sanctioned in the General Construction Circles Central Stores.

(vi) In Chennai Development Circle, there shall be two sections with following staff:-

Stores Supervisor	- One
Stores Custodian I Grade	- Two; and
Stores Custodian II Grade	- One.

(vii) In view of special nature of work in Generation, Project and General Construction Circles, the existing arrangements for sanction of sub-stores on the merits of proposals of the respective Superintending Engineer shall continue.

(viii) Other Stores in Chennai Electricity Distribution Circle:- Stores attached to Printing Shop Stores:- Mettur - Three Sections

Each PSC yard, one Stores Custodian -1 shall be allowed.

/ True Copy /

\* \* \*

Tamil Nadu Electricity Board - Workmen - Revision of wages with effect from 01.12.2007 -  
 Issued.

B.P.(Ch.) No.223

(Secretariat Branch)

Dated the 21<sup>st</sup> November, 2009.  
 Karthigai 5,  
 Thiruvalluvar Aandu-2040.

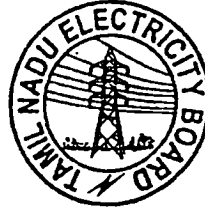
Read :

1. (Per) B.P.(Ch) No.219 (Secretariat Branch) dated 16.10.2005.
2. (Per) B.P.(Ch) No.220 (Secretariat Branch) dated 16.10.2005.
3. (Per) B.P.(Ch) No.247 (Secretariat Branch) dated 17.10.2007.
4. (Per) B.P.(FB) No. 1 (Secretariat Branch) dated 13.02.2009.

Proceedings:

In pursuance of the Memorandum of Settlement, dated 15.10.2005 reached under section 12(3) of the Industrial Disputes Act, 1947 (C.A.XIV of 1947), between the Tamil Nadu Electricity Board and its workmen, orders were issued in the Board's Proceedings second read above, revising scales of pay and Dearness Allowance with effect from 01.12.2002 and the existing rates of Special Allowance, City Compensatory Allowance, Special Pays and other allowances were continued to be continued with effect from 01.12.2002 until further orders. The settlement, dated 15.10.2005 was effective for a period of five years with effect from 01.12.2002.

In the Board's Proceedings third read above, the Board constituted a Wage Revision Committee, consisting of certain Members and Officers of the Board to hold negotiations with the workmen for revision of scales of pay, special pays, allowances including work allocation and staff. After negotiations, a Memorandum of Settlement under section 12(3) of the Industrial Disputes



Powering Tamil Nadu's Progress...

From  
K. Gnanadesikan, I.A.S.,  
Chairman & Managing Director,  
TANGEDCO,  
10<sup>th</sup> Floor, NPKRR Maaligai,  
144, Anna Salai, Chennai - 2.

To  
All the Chief Engineers of  
Distribution Regions,  
TANGEDCO

Lr. No. CFC/Rev./FC/R/AO/R/Rev. Aug./D. No. 708/2012, dated 25.10.2012.

Sir,

Sub: TANGEDCO - Tariff Order dt.30.03.2012 - Revenue Augmentation in 2012-13 - collection of additional revenue of Rs.2000 crores - fixing target for each Division Office, Sub Division Office & Section Office - instructions issued - Reg.

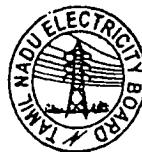
- Ref: 1. CMD's Lr. No. CFC/FC/Rev./D.No.355/12, dt.11/13.6.12.  
2. CMD's Lr.No.CFC/Rev/FC/R/AO/R/Rev.Aug/D.No.455/12, dated 20.07.2012.  
3. Director/F. Memo.No.CFC/FC/AO/R/D.No. /12,dt.02.08.12  
4. CMD's Lr.no.CFC/Rev/FC/R/AO/R/Rev.Aug/D.No.534/12, dated 24.08.2012.  
5. CMD's Lr.no.CFC/Rev/FC/R/AO/R/Rev.Aug/D.No.611/12, dated 20.09.2012.

\*\*\*\*\*

I invite your attention to the letters cited above in which the importance of the revenue augmentation at this critical financial situation has been emphasized and the review of progress of all the Distribution Regions on the heads viz. Audit Short fall, Misuse of Tariff, Arrears from localbodies, Govt, Police Department etc., were made and requested to fix target for all the sections and the targets must be watched every month.

2.0 In order to reap the full benefit of the Hon'ble Commission's Tariff Order No. 1/12, dated 30.03.2012, the additional revenue targeted to be realised is Rs.7874 crores i.e. 37% increase ( HT - 24% and LT 48% - Average 37% ) when compared to the previous tariff, it was insisted under reference (1) that responsibility must be fixed by way of fixing the following target:

Contd....2/



:2:

2.1 The additional revenue target must be fixed at a level of 7% to 10%, excluding the revenue increase on account of tariff revision and additional new services. Target of 7% may be fixed for Rural and Hill Areas, 8% in respect of semi urban and town panchayat areas and 10% may be fixed for corporation areas compared to the last year collection (base period – respective odd month/even month and apart from the increase in revenue due to tariff revision and new service connection).

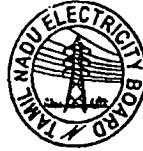
2.2 The monthly target may be fixed for LT collections for each Division Office, Sub Division Office and Section Office and must be compared with the actuals without omission.

3.0 The collection details reported by all the Chief Engineers/Distribution Regions for the month of September 2012 is tabulated below:

**Collections for the month of September 2012.**

SL. NO	REGION	COLLECTION (Rs. In lakhs)
1.	Chennai/North	1996.53
2.	Madurai	1885.60
3.	Trichy	1149.97
4.	Erode	1021.29
5.	Chennai/South	988.18
6.	Tirunelveli	961.42
7.	Coimbatore	948.21
8.	Villupuram	876.88
9.	Vellore	492.19
	<b>TOTAL</b>	<b>10,320.27</b>

4.0 A Statement of category wise split up details of the above collection is also enclosed. While reviewing the statement, it was noticed that the collections made by the Chennai/North Region is commendable.



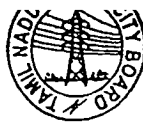
:3:

4.1 The following Regions have mobilized their highest amount among other Regions as below:

Sl. No.	Name of the Region	Under the category
1.	Chennai/North	1. Arrears from Defaulters Service Connection
2.	Madurai	1. Arrears from Govt. Dept. 2. Arrears from Localbodies (mobilised next to Erode Region)
3.	Erode	1. Arrears from Localbodies
4.	Villupuram	1. 'Others category'
5.	Chennai/South	1. Revision of bills 2. Court case
6.	Coimbatore	1. Theft of Energy 2. Misuse of Tariff
7.	Tirunelveli	1. Audit Shortfall
8.	Trichy	1. Arrears from Police Dept.
9.	Vellore	1. Mass Raid

5.0 It is requested that all the Regions must give importance to all categories and take effective steps to arrest the revenue leakages and to realize the outstanding amount from consumers.

6.0 As already stated in the letter dated 20.09.2012, all the Chief Engineers of Distribution Regions are requested to fix additional revenue target at a level of 7% to 10% (as in para 2) for all the sections and targets must be watched every month. The section officers who have achieved their target may be appreciated and at the same time the section officers who have failed to achieve their target may be motivated/reprimanded.



:4:

7.0 Despite repeated letters sent to the circle Superintending Engineers with copy to Chief Engineers requesting them to instruct the officers who have not carried out the inspections regularly and ensure that all officers/staff concerned carries out their inspections regularly as per headquarters instructions, no inspection reports have been received from most of the circles.

8.0 Therefore, you are requested to instruct the Superintending Engineers/Executive Engineers/Deputy Financial Controllers of your Region to take necessary action on the above lines so that every member of your team will realize their importance to achieve the target without any slippage and giving priority to revenue augmentation.

9.0 The action taken report and the progress of collections may be sent every month to headquarters. The performance of the divisions may be reviewed in the Superintending Engineers' conference conducted by the Chief Engineers every month and suitable action may be taken against the non-performers.

**Encl:** As above.

Yours faithfully,

CMD/TANGEDCO

Copy to the Director/Finance/TANGEDCO/Chennai-2.

Copy to the Director/Distribution/TANGEDCO/Chennai-2.

Copy to all the Superintending Engineers of Elec. (D) Circles of TANGEDCO.

**::TANGEDCO::**  
**ACCOUNTS BRANCH.**

From

M. Manoharan, M.Com., AICWA.,  
Chief Financial controller/Revenue  
TANGEDCO  
144. Anna Salai, Chennai-2

To

All the Superintending Engineers  
Distribution Circle,  
TANGEDCO

Lr.No.CFC/FC/DFC/Rev./A.O./ F. Inspection/D.No.733/12/ Dated 3-11-12.

Sir,

Sub: Electricity – Inspection – Inspection of Section Office –  
Field by officers of the circle – submission of Monthly –  
Inspection Notes – Regarding.

Ref: 1. Permanent B.P.(FB)No.4 Administrative Branch  
Dated 22-01-2007.

\*\*\*\*\*

The attention of the Superintending Engineers are invited to this office letter dated 19-7-12 in which it was clearly stated that the consolidation of inspection reports of Accounts Supervisors/Revenue Branch, Assistant Accounts Officers/Revenue Branch, Assessment Officers have to be critically reviewed at Superintending Engineer/ Deputy Financial Controller level and the consolidated report only should be submitted to this office on or before 10<sup>th</sup> of the succeeding month. But the inspection reports of ATOs, AAOs, ASs/Rev. Br. were received in this office in piece meal without review by the concerned Superintending Engineer/ Deputy Financial Controller of the Circles as instructed.

2.0. Further, the monthly inspection report of DFC, AO/RIS upon scrutiny by SE/EDCs concerned may be arranged to be submitted on or before 7<sup>th</sup> of the succeeding month to this office. If the post of Accounts Officer/Revenue Intelligence Squad is vacant for the preceeding month, the fact may be mentioned in the covering letter of the consolidated reports.

3.0. The details of Inspections carried out and the shortfall amount detected is furnished in the statement enclosed. 16 Circle reports from Accounts Officer/R.I.S., 16 circle reports from Assessment Officers, 13 reports from Assistant Accounts Officers/ Revenue Branch and 11 reports from Accounts Supervisors/ Revenue Branch were received in this office.



4.0 Periodical inspections by the inspecting staff/officers i.e. Inspector of Assessment, Revenue Supervisor, Accounts Supervisor, Assistant Engineer, Assistant Accounts Officer, Assessment Officers, Assistant Executive Engineer, Accounts Officer/Revenue Intelligence Squad will pave way in arresting revenue leakage and revenue loss to TANGEDCO. Any delay of such inspection and not conducting adequate inspection will lead to continuance of deficiency for further period.


5.0. Hence, I request you to strictly instruct the DFC, AO/RIS, ATO, AAOs, & ASs of your circle to conduct the inspections without any omission and report sent then and there for review.

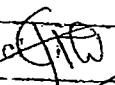
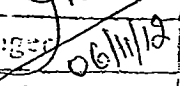
6.0. The Superintending Engineers are once again requested to instruct the staff/officers to inspect the sections and services in the manner of boosting the revenue of TANGEDCO by arresting the revenue leakage. The correctness of average levied as per the list of defective/without meter cases as available in LT Billing software may be verified and shortfall if any be levied as per Regulation 11 of Tamil Nadu Electricity Supply Code.

7.0. Further, the shortfall amount previously detected by the DFC, Accounts Officer/RIS ATO, AAOs & A.Ss. may be arranged to be collected immediately without delay.

Encl:4 statements

  
CHIEF FINANCIAL CONTROLLER/REVENUE/

  
Copy to all Chief Engineers/Region.

DESPATCHED
By R. P. A. D.
By O dy. Post
By Speed Post
By Parcel 
By Messenger 
By Courier Service

**::TANGEDCO::**  
**Accounts Branch**

**From**

M.Manoharan, M.Com., AICWA.,  
Chief Financial Controller/Revenue  
144. Anna Salai, Chennai-2.

**To**

✓ All the Chief Engineers/  
Distribution Regions/  
TANGEDCO

Lr.No.CFC/FC/DFC/AO/R/F.Assessment/D.No.766/12/Dt. 9-11-12.

Sir,

Sub: Electricity – Assessment and Collection – entry of  
Assessment datas in to computer – consumer grievance  
Redressal – regarding.

Ref: Lr.No.CFC/Rev/FC/AO/D.No. /10/Dt.14-9-10.

\*\*\*\*\*

There are number of consumer complaints received at headquarters' office regarding non up dation of meter reading data in the computer.

2.0. In the L.T. Billing, assessment was made by the Assessor/Assessor Grade II & Meter Reader in the door step of the consumer and the same is entered in the White Meter Card by the Assessor after entering the details of meter reading in Hand Held device. The due date and notice period is calculated inclusive of reading date since the details are entered in the W.M.C. while entering in HHD:

3.0. As per headquarter's instruction under reference, uploading of meter reading details in the LT Billing computer from HHD has to be done on the same day or in the next day of meter reading, so as to enable the consumers to make their payment as early as possible.

4.0. The Assessor/ Assessor Gr.II & Meter Readers have also been instructed to enter all the details in the White Meter Card without any omission. As the due date and last date of the notice period are calculated from the date of Reading itself as per Tamil Nadu Electricity Supply code provisions, the Assessors may be strictly instructed to upload the HHD reading data on the reading date itself.

5.0. As the collection of c.c. charges are made in on-line modes, ATP machines, Credit Cards, Debit Cards, Bank Collection Counters, Post offices, the basic data which is obtained by up-loading the reading details in the computer, is necessary for the consumers who desire to utilize the above collection modes.

6.0. As there is provision in LT Billing software to monitor the date of reading and the date of up-loading, every effort has to be taken to avoid delay, so as to avoid consumer complaints which reflects at headquarters level and also cause delay in cash flow to TANGEDCO. In certain cases, delayed up-loading of assessment entry in the computer makes the consumer to pay excess charges like DC/ RC fees & BPSC.

7.0. Hence, all the Chief Engineers are requested to instruct the subordinate officers/staff to strictly adhere the instructions issued from headquarters without fail.

  
14/11/12  
CHIEF FINANCIAL CONTROLLER  
REVENUE

Copy to all Superintending Engineers.

**:: TANGEDCO ::**  
**Accounts Branch**

**From**  
**M. Manoharan, M.Com., AICWA.,**  
**Chief Financial Controller/Revenue,**  
7<sup>th</sup> Floor, NPKRR Maaligai,  
144, Anna Salai,  
Chennai-2.

**To**  
**M/s. Forbes Technosys Limited,**  
**No.108, Catholic Centre,**  
First Floor, Armenian Street,  
Parry's Corner,  
Chennai - 600 001.

**Lr. No.FC/Rev/AO/R/ATP Machine/D.No.765/12, dated 11.11.2012.**

**Sirs,**

Sub: TANGEDCO - Supply and installation of 100 Nos. Any Time Payment Machines for collection of LT CC charges - under "BOOM" basis - order placed - slow progress - completion requested - Reg.

Ref: 1. Lr.No.CE/MM/SE/MM-IEEC/A3/Spec.M48/2010-11/RC 260/D01/2011, dt. 01.03.2011.  
2. Lr.No.CFC/FC/R/D.No. /11, dated 07.10.2011.  
3. Lr. No.FC/TG/FC/R/D.No.31/12, dt. 19.01.2012.

\*\*\*\*\*

In the reference first cited, orders have been issued to supply and installation of 100 Nos. of Any Time Machines (ATPM) for collection of current consumption charges at various locations in Coimbatore and Tiruppur Towns under "BOOM" basis.

2. As requested, an amendment had been issued under reference (2), to supply, erect and commission 52 Nos. of ATP machines in Coimbatore and Tiruppur Towns and the balance 48 Nos. ATP Machines for the following cities:

Sl. No.	Name of the City	No. of Machines
1	Erode	8
2	Salem	8
3	Trichy	8
4	Madurai	8
5	Tirunelveli	7
6	Chennai	5
7	Vellore	4
	Total	48

Contd.....2/

3. Further, in the above orders, the following are stated:

- a) The ATPM machines shall be supplied, tested, commissioned, Own, operate and Maintenance basis in 7 equal monthly instalments. The due date will be reckoned from the date of allotment of places where the ATP machines are to be installed.
- b) TANGEDCO reserves the right to cancel the order if the delivery schedule is not kept up, without any further notice to the contractor.
- c) The actual date of commissioning of each ATPM, i.e. date on which the machine become operational for collection of cash/cheques as certified by the Section Officer (AE/JE) will be reckoned as the date of delivery for the purpose of calculation of liquidated damages in respect of that machine.

4. Eventhough the P.O. had been issued on 01.03.2011 and requested in our letter 3<sup>rd</sup> cited to commission the balance machines without further delay, so far you have commissioned only 26 Nos. of ATP Machines. The progress is very slow.

5. Therefore, you are requested to bestow your personal attention to this and arrange to commission the balance machines at the earliest otherwise the above order will be cancelled as per the P.O. terms.

3a.

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*14/11/12*

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*AD/R*

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*dc*  
*1/3*

*Handwritten date:*  
*2/14/12*

**CHIEF FINANCIAL CONTROLLER/REVENUE**

Copy to all the Chief Engineers of Distribution Regions/TANGEDCO.  
 Copy to the Chief Engineers/Materials Management.TANGEDCO, Chennai-2.  
 Copy to the Chief Engineer/Planning/TANGEDCO, Chennai-2

<b>DESPATCHED</b>
By R. P. A. R.
By Ady. Post
By Courier Post
By Speed Post <i>14/11/12</i>
By Lorry Parcel

**TANGEDCO  
(ACCOUNTS BRANCH)**

From

M.Manoharan, M.Com., AICWA.,  
Chief Financial Controller/Revenue,  
144 Anna Salai,  
Chennai-600 002.

To

The Chief Engineer,  
Distn. Regions,  
TANGEDCO.

Lr.No.CFC/REV/FC/REV/AAO/REV/F.Tariff/D.800/12, dt.21.11.2012.

Sir,

Sub: Elec. – Revision of Tariff – Tariff Order No.1, dt.30.03.2012 –  
Implementation to augment the revenue – Reg.

- Ref: 1. Circular Memo.No.CFC/FC/R/AAO-WI-2/D.No.170/2012,  
dt.31.03.2012.  
2. Lr.No.CFC/FC/Rev/AAO/F.Tariff/D.No.-/12, dt.26.06.2012.  
3. Memo.No.CFC/FC/Rev/AAO/F.Tariff/D.No.-/12, dt.28.07.12.  
4. Memo.No.CFC/FC/Rev/AAO/F.Tariff/D.No.-/12, dt.14.08.12.

\*\*\*\*\*

All the Chief Engineers/Distribution Regions are requested to  
confirm to attending to the following during the period between July 2012 to  
October 2012.

- 1) Verification of large variation in consumption.
- 2) Ensuring prompt serving of 'Termination of Agreement Notice (TOA)'  
after three months of disconnection. On expiry of notice period for  
Termination of Agreement, the meter and service connection materials  
should be removed and used beneficially.
- 3) Complete/updating the connected load details in all category of  
services duly inspecting the site. It may also be confirmed that the  
RTR details are fully uploaded and shortfall in Fixed Charges levied  
based on the revised demand and new tariff rates.
- 4) Tapping the LT billing Data/Reports for effective supervision to achieve  
results.

<b>DESPATCHED</b>	
By R. P.A.D.	
By Ord. Post	
By Courier Post	
By Speed Post	
By Ord. Parcel	
By Spl. Messenger	

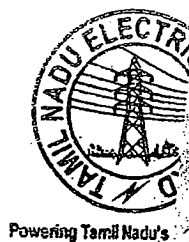
All the Chief Engineers/Distribution Regions are requested to  
arrange to send the action progress to this office on or before 30.11.2012

OLC

22/11/12  
Chief Financial Controller/Revenue

21/11/12  
A.A.O./Rev.

2/2



From  
K. Gnanadesikan, I.A.S.,  
Chairman & Managing Director,  
TANGEDCO,  
10<sup>th</sup> Floor, NPKRR Maaligai,  
144, Anna Salai, Chennai – 2.

And the Chief Engineers of  
Distribution Regions,  
TANGEDCO

Lr. No. CFC/Rev./FC/R/AO/R/Rev. Aug./D. No.813/2012, dated 01.12.2012.

Sir,

Sub: TANGEDCO – Tariff Order dt.30.03.2012 – Revenue Augmentation in 2012-13 – collection of additional revenue of Rs.2000 crores – fixing target for each Division Office, Sub Division Office & Section Office – instructions issued – Reg.  
Ref: CMD's Lr.No.CFC/Rev/FC/R/AO/R/Rev.Aug/D.No.708/12, dt. 25.10.2012.

\*\*\*\*\*

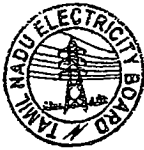
I invite your attention to the letter cited above and the previous references from Headquarters, in which the importance of the revenue augmentation at this critical financial situation has been emphasized and the review of progress of all the Distribution Regions on the heads viz. Audit Short fall, Misuse of Tariff, Arrears from localbodies, Govt. Police Department etc., were made, requested to fix target for all the sections and the targets must be watched every month.

2.0 The collection details reported by all the Chief Engineers/Distribution Regions and their highest amount (among other Regions) in each category for the month of October 2012 is tabulated below:

Additional Revenue Collections for the month of October 2012.

SL. NO	REGION	COLLECTION (Rs. In lakhs)	HIGHEST UNDER THE CATEGORY
1.	Chennai/North	1942.92	1. Theft of Energy 2. Mass Raid 3. Arrears from Defaulters Service Connection

Contd....2/



:2:

L. NO	REGION	COLLECTION (Rs. In lakhs)	HIGHEST UNDER THE CATEGORY
2.	Madurai	1762.67	1. Audit Shortfall 2. Court Case
3.	Erode	1469.33	1. Revision of Bills 2. Arrears from Localbodies
4.	Trichy	1187.91	1. Arrears from Govt.
5.	Chennai/South	853.40	1. Court case
6.	Coimbatore	776.03	1. Misuse of Tariff 2. 'Others' Category
7.	Villupuram	766.53	--
8.	Vellore	294.18	--
9.	Tirunelveli	245.46	--
	TOTAL	9,298.43	

\*: The Chennai/South Region has mobilised its highest amount among other Regions, followed by the Madurai Region by way of Court Cases.

3.0 A Statement of categorywise split up details of the above collection is also enclosed. While reviewing the statement, it is noticed that the collections made by the Chennai/North Region is commendable.

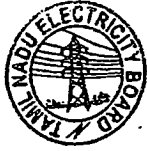
4.0 It is requested that all the Regions must give importance to all categories and take effective steps to arrest the revenue leakages and to realize the outstanding amount from consumers.

5.0 Therefore, you are requested to instruct the Superintending Engineers/Executive Engineers/Deputy Financial Controllers of your Region to take necessary action on the above lines so that every member of your team will realize their importance to achieve the target without any slippage and giving priority to revenue augmentation.

6.0 The action taken report and the progress of collections along with the percentage of improvement achieved over the "base period" i.e. respective odd month/even month in previous year excluding the increase in revenue due to tariff revision and new service connections.

Contd....3/





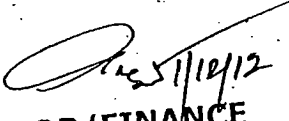
POWERING TAMILNADU'S PROGRESS ...

Continued sheet

:3:

7.0 The performance of the divisions may be reviewed in the Superintending Engineers' conference conducted by the Chief Engineers every month and suitable action may be taken to pull up the non-performers.

cl: As above.

  
**DIRECTOR/FINANCE**  
for **CHAIRMAN & MANAGING DIRECTOR**

Copy to the Director/Distribution/TANGEDCO/Chennai-2.  
Copy to all the Superintending Engineers of Elec. (D) Circles of TANGEDCO.



(Accounts Branch)

144. Anna Salai  
Chennai-2.

Circular Memo.No.CFC/FC/DFC/Rev/AO/F.W.I./D. 829/12 Dated 07-12-2012.

Sub: Electricity – Inspection of service connections by Officers and staff – working instructions issued – regarding.

--O--

Instances have been brought to the notice at Headquarters that attendance procedure is not followed in most circles.

2.0. The officers and staff have to be present at their respective Headquarters at all times and discharge their duties properly. Some of the supervisory staff/officers come to office from far away places. Therefore they are not able to carryout effective inspections. Because of this, revenue leakages are not found and curtailed and also consumer grievances are not timely attended. Therefore the following instructions are issued for strict adherence.

3.0. All the SE/EE/AEE/AE/JE shall compulsorily reside at their respective headquarters as per the orders in vogue.

4.0. All the field officers and staff should attend office in time.

5.0. AEE/EE should randomly verify the attendance of the Section Officer and staff at the time of the commencement of office time.

6.0. The Section Officers should inspect the service connections in their jurisdiction and verify the correctness of readings taken, assessment made. They have to ensure that there is no malpractice, theft of energy etc., in the service connections inspected. They shall also review the performance of the distribution transformers in the areas of the inspection. They have to cover all the distributions of the section in a bi-monthly time. All the officers inspect the field which is coming under their control. Whenever they inspect the section office, they should verify and inspect the consumer (premises) service connections, take check reading and each and every month check reading return shall be submitted to their immediate superiors in the succeeding month 5<sup>th</sup> or 6<sup>th</sup>.

---2

(2)

7.0. The immediate higher officers should check the correctness of the check reading at random and they should take check reading separately.

8.0. Defective Meter Registers submitted by the Card Billing staff, should be verified by the AEs/ JEs and inspection authorities then and there to ensure that the defects are attended to properly.

9.0. The JEs/AE/AEE/EE should daily review the status in L.T. Billing and watch the fact of upload of reading. In cases of Service Connections without meter or average consumption/ low consumption, it should be noted and the supporting staff should be sent for field verification to find out the facts immediately.

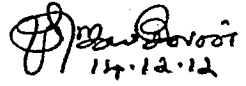
10.0. Disconnection should be made the day after the last date of notice period for the defaulters' services and ensure that there is no lapse.

11.0. In the monthly meeting conducted by the EE/SE, they should review their subordinate officers' diary 'check reading' details. If no progress is found, appropriate action shall be taken against the concerned.

12.0 Norms of check reading to be taken by the officers:

- a) JE/AE - 100 service connections in a month
- b) AEE - 50 -do-
- c) EE - random checking
- d) SEs - random checking.

13.0. In the event of any negligence, suitable responsibility may be fixed and appropriate action shall be taken against the individual as deemed fit.

  
14.12.12  
Director (Distn.)  
TANGEDCO

To  
All the Chief Engineers, Distribution Regions.

All the Superintending Engineers, Distribution Circles.

Copy to Chief Engineer/Commercial

Copy to the Asst. Personnel Officers/Tamil Development Admn. Branch, for publishing in the Tangedco Bulletin.

TANGEDCO  
ACCOUNTS BRANCH

From

G. Rajagopal, M.Com, FICWA, ACS  
Director/Finance.

10<sup>th</sup> Floor, 144, Anna Salai,  
Chennai-2

To

All the Chief Engineer/Dist.  
Regions/TANGEDCO

Lr. No. CFC/FC/Rev/AO/F. Tariff/D. No. 517/12 dt 26/12/12.

Sir,

Sub: ElecY – Revision of Tariff – Tariff Order No. 1 dt 30.03.2012 –  
implementation to augment the revenue – Updating LT Billing

Master data – Contacted demand – Review of Progress-Reg.

Ref: 1. Lr. No. CFC/FC/Rev/AAO/F. Tariff/D. No. /12 dt 28 /07/12.

2. Lr. No. CFC/FC/Rev/AAO/F. Tariff/D. No. /12 dt 3/9/12.

3. Circular Memo CFC/FC/Rev/AO/R/D. No. /12 dt 8/12/12.

&&&&&&&&

Kindly refer the Circular memo 3<sup>rd</sup> cited in which it has been stated that a special drive has to be made to complete the master data updation by deploying all the forces for physically assessing the Contracted load (Contacted Demand) and to get the RTR (Revised Test Report) from the Consumers to augment the revenue without delay.

2) Further it has been mentioned that, if necessary, the retired staff may also be engaged for physical verification of the contracted load by paying a honorarium of Rs. 20 per service connection, so as to complete the work without delay and avoid the loss of revenue.

3. It had been requested to complete the master data updation exercise in respect of LT- II B(1), II B (2), II C, III A (1), III A (2), III B & V on or before 31/12/12, so as to avoid the revenue loss and stated that if any omission is found it will be viewed seriously.

4. While reviewing the progress made in this subject as on 26/12/12 based on the report down loaded from the LT Billing package( Annexure) it is seen that the following circles have to take special efforts to complete the validation of contracted demand by 31.12.12 and to improve the revenue collection :-

1. Namakkal 2. Tiruppur 3. Pudukkottai 4. Udumalpet, 5. Tirupapptur  
6. Vellore 7. Gobi 8. Sivaganga 9. Cbe/South 10. Cbe/ North 11. Nilgiris  
12. Karur 13. Ramnad 14. Chengulput .

5. However , all other circles should ensure completion of updation before 31.12.12 as instructed in the circular memo 3<sup>rd</sup> cited.

Sd-27/12/12

Director/ Fin/TG

Copy to all the superintending Engineers/ Distribution Circles/ TANGEDCO

Copy to the EA to Director/Distribution/TG

Copy to the CE/IT, CE/Commercial, CIAO

//Forwarded by order//

  
Chief Financial Controller/REv

Master data updated services as on 26/12/12

ANNEXURE

Sl.no	Circle-Code, Name	Total
1	0472 - TIRUNELVELI	49816
2	0445 - NAGAPATTINAM	30594
3	0400 - Chennai - South	29317
4	0416 - VILLUPURAM	28671
5	0440 - PERAMBALUR	22997
6	0474 - KANYAKUMARI	22838
7	0442 - TRICHY METRO	21535
8	0410 - KANCHEEPURAM	20098
9	0418 - CUDDALORE	17376
10	0422 - METTUR	17245
11	0402 - Chennai - Central	15421
12	0404 - Chennai - North	15118
13	0452 - MADURAI	14114
14	0444 - THANJAVUR	13991
15	0462 - VIRUDUNAGAR	13224
16	0426 - ERODE	12940
17	0450 - DINDIGUL	12420
18	0435 - CBE/Metro	11799
19	0424 - SALEM	11734
20	0406 - Chennai - West	11657
21	0476 - THENI	10842
22	0463 - MADURAI-METRO	10599
23	0420 - DHARMAPURI	10341
24	0414 - TIRUVANNAMALAI	10138
25	0437 - NAMAKKAL	9404
26	0438 - Tiruppur	9352
27	0446 - PUDUKKOTTAI	9260
28	0470 - TUTICORIN	9002
29	0434 - Udumalpet	8649
30	0413 - TIRUPATTUR	8277
31	0412 - VELLORE	8241
32	0436 - GOBI	6768
33	0460 - SIVAGANGAI EDC	5714
34	0432 - CBE/South	5612
35	0430 - CBE/North	5539
36	0482 - Nilgiris	5133
37	0443 - KARUR	4931
38	0478 - RAMNAD	3724
39	0411 - Chengalpattu	2961
TOTAL		537392

Memo.No.CFC/FC./DFC/Rev./D.No. 36 /2013/ Dated: 21-01-2013.

Sub: Electricity – Low Tension services – Assessment; Collection and remittances of CC charges – Services remain un assessed payment of honorarium – Further extension upto 31-12-2013 Orders issued.

- Ref: 1. Memo.No.CFC/Rev/FC/R/DFC/R/AO/R/D.No.103/2009/  
Dated 18-05-2009.  
2. Memo.No.CFC/Rev/FC/Rev/D. /2010/.Dt.2-1-2010.  
3. Memo.No.CFC/FC/DFC/R/AO/R/F. Honorarium/D.38/11  
Dated 28-1-11.  
4. Memo.No. CFC/Rev/FC/R/D. /2010/ Dt.17-9-2011.  
5. Memo.No.CFC/FC/DFC/Rev/D.No.288/2012/Dt.14-5-2012.

\*\*\*\*\*

Orders were issued vide reference 5<sup>th</sup> cited to utilize the services of Existing/retired staff for the assessment of unassessed LT services in order to ensure 100% Assessment, collection and remittance of all services up to 31-12--2012 on payment of honorarium.

2.) As requested by the Circles, in order to avoid non-assessment of the LT Services due to shortage of Assessors, after careful consideration, it is hereby ordered that the arrangement of engaging the existing and retired staff for assessment collection & remittance of LT service connections is further extended up to 31-12-2013.

3)Therefore it is directed to ensure 100% assessment in all the LT services including new services and it may also be ensured that the persons engaged for above work have sufficient knowledge/ caliber to execute the work efficiently.

4) The Honorarium may be paid at the following rates:-

- i) For Assessment with HHD – Rs.3/- per SC
- ii) For collection and remittance – Rs.1-50 per SC

Sd/-  
DIRECTOR/FINANCE/ TANGEDCO

To  
All the Chief Engineers/ Distribution Regions.  
Copy to all the Superintending Engineer/Distribution Circles.  
Copy to the Resident Audit Officer/ A.G's Audit/Chennai-2.  
Copy to the Chief Internal Audit Officer/Chennai.  
Copy to Director/Distribution/TANGEDCO  
Copy submitted to C.M.D's Table.

/True Copy/forwarded/

